Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Trojan 6 to 6 Extended Care Program **Enrollment:** 56 **License ID No. (Reapplications)** 50270

Street: 207 3rd St SW **City:** State Center Iowa **Zip** 50247 **County:** Marshall

Mailing Address: PO Box 370, State Center, IA, 50247

Director's Name: Josh Russell **Phone Number:** 641-483-2671

On-Site Supervisor(s): Lori Shaffar **E-Mail:** jrussell@wmcsd.org

Date(s) of Visit: 11-22-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-05-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-05-2022

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			31	59	90
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2022 to 12-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 12-06-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 11/22/22. The Director and on-site supervisor were present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This center was given Permission to Open on 8/23/18. The program is located in the elementary school in State Center and provides before and after school care to the children who attend this school, as well as wrap around care to preschool age children. The program added three year old preschool starting in the fall of 2022. The center is open year round and provides care when school is not in session. When school is in session, morning hours are from 6:00 am to 8:00 am and after school care is from 3:30 pm to 6:00 pm. Full day care is from 6:00 am to 6:00 pm.

The cafeteria is the main programming room and this room has a capacity of 90. The center primarily uses the cafeteria, wrap around room, music room and the gym. The program has wrap around care for preschool age children when they are not in preschool. The school offers preschool in two sessions for both the 3 year old and 4 year old children; 8:00 am to 11:15 am and 12:15 pm to 3:25 pm. The children attending either session can receive wrap around care for full day programming. A new room is now being used for 3 year old preschool, this room has a capacity for 23 children. The room previously used for four year old preschool and wrap around care is now just used for wrap around care and has a capacity for 31 children. The children attending preschool can also use the before and after school program. At this time the program does not want to add an additional 23 to their total capacity, however could add this if the program enrollment expands.

Joshua Russell is the Director, starting in this position in the summer of 2021. Joshua is the principal at the Elementary school and has both a Bachelor's degree and a Master's degree in Education. Joshua was a principal at an elementary school for 6 years prior to becoming the principal at this elementary school. Joshua meets qualifications to be the Director. Lori Shaffar is the On-Site Supervisor, starting in this position in the summer of 2021. Lori has a one year diploma in child care and has 22 prior years of experience in a childcare setting. Lori meets qualifications to be the On-Site Supervisor.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The main staff working at the center also work at the school and this provides consistency for the children in the program.

The children enjoy attending the program.

The program has a secure entrance.

The school and most of the center staff are PBIS trained.

The program added a SWVPP component as well as a three year old preschool program, and provides wrap around care for the children to attend all day. The warp around care is an added benefit to families who need full day care for their preschool children.

The new Director and On-Site Supervisor are organized and have worked diligently to ensure they are following DHS licensing regulations.

The staff present as a cohesive team. The staff are invested in the program.

There is strong communication between the staff and the families, as well as between the staff and the school personnel.

The director and on-site supervisor are strong leaders and feel they have a strong team.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no aspects of operation that fell below the standards.

V. SPECIAL NOTES/RECOMMENDATIONS:

The program has completed the emergency preparedness plan and disaster kit.

The surfacing on the playground that had damage noted on last year's visit has been fixed. The school will be getting new playground equipment this coming spring.

Discussion took place regarding the combining of children before and after school, as well as full day care. The three and four year old children are combined together in the wrap around classroom during the school day when they are not in a preschool session. This wrap around classroom is also used for before and after school care, along with the cafeteria. They set up zones, however at times the preschool children are combined with the school age children. During full day care and in the summer, they use the cafeteria more and the music room, as well as the gym when it is not used for other school organizations, this allows for more separation of age groups, however at times they are all combined together. An exception to policy form was sent to the director and on-site supervisor after the visit to request the exception to policy to allow the combination of preschool age children with school age children. This is due to recent rule and regulation changes for licensing.

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.