

CHILD CARE CENTER COMPLAINT

Name of Center: HACAP Head Start-Coral Ridge	Enrollment: 42	License ID: 25121
Street: 2441 10th St	City: Coralville	IA Zip Code: 52241 County: Johnson
Mailing Address: 2441 10th St		
Mailing City: Coralville	IA Zip Code: 52241	
Director's Name: Holly Chittick	Center Phone Number: 319-351-1214	
On-Site Supervisors: N/A	E-Mail Address: hchittick@hacap.org	

Date of Complaint: 03-27-2025**Date of Visit:** 03-31-2025
☐ Scheduled
☒ Unannounced
☐ NA

☒ Non-Compliance with Regulations Found
☐ Compliance with Regulations Found
RECOMMENDATION FOR LICENSE☒ NO CHANGES to licensing status recommended☐ PROVISIONAL license from _____ to _____☐ SUSPENSION of License☐ REVOCATION of License**Complaint Details:**Did this complaint result in a serious injury? ☐ Yes ☒ NoDid this complaint result in a death to a child? ☐ Yes ☒ No**Summary of Complaint:**

A three-year-old child was left unattended in a classroom for approximately 15 minutes. The child was not physically harmed but was crying and screaming.

Licensing Rules Relevant to the Complaint:

109.10(14)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

Inspection Findings:

109.10(14)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. VIOLATED.

-Christi Regan Early Childhood Programs Division Director made a self-report of this incident to HHS Licensing Consultant Heidi Brown.

-A staff member did not provide careful supervision. She placed a child in another room without confirming that another staff was present. Another staff heard the child screaming/crying and brought her back to her classroom approximately 15 minutes later.

Special Notes and Action Required:

The individual responsible for the lack of supervision is no longer with the center. The center director is encouraged to review the center's policy on supervision with all staff.

CHILD CARE CENTER COMPLAINT

Consultant's Signature:

Heidi Brown

Date:

01-20-2026