Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Wee School For Little People **Enrollment:** 106 **License ID No. (Reapplications)** 18569

Street: 949 12th AVE N **City:** Clinton Iowa **Zip** 52732 **County:** Clinton

Mailing Address: 949 12th AVE N, Clinton, IA, 52732

Director's Name: Shari Determan **Phone Number:** 563-357-9646

On-Site Supervisor(s): none **E-Mail:** shdeterman@gmail.com

Date(s) of Visit: 03-23-2023, 06-02-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-18-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	16	12	62		90
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 06-26-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit initially took place on 3/22/23. At the time of that visit, child and staff files were not present on site. The center was visited again on 6/2/23 to review staff and child files. This center is privately owned, and for profit, by Shari Determan. Shari is also the center director. This center provides care to infants through children age 10, including a before and after school and non school day school age program. The building is a home that has been converted to a child care center and includes program space on both the main and lower levels of the building. It is noted that the building has been more recently renovated due to fire damage. The center does not currently participate in the voluntary preschool grant program.

The main level of the building includes the infant/toddler room, two year old room, three year old preschool room (currently not in use), four year old preschool room, and toddler play room (formerly also used for toddler nap). The three to five year old daycare room and "gym" area are on the lower level of the building. It is noted that the two sides of the lower level do not connect. There is a small area adjacent to the kitchen where some children eat meals/snacks ("lunch room"). Program rooms were generally adequately stocked with age appropriate toys, arts/crafts supplies, and centers in the program rooms. School age children otherwise use the prek room for activities during the summer and before/after school once prek is over for the day.

The "lunch room" and two year old room both include a hand washing sink. The two year old room also includes a diapering station. The four/five year old preschool room includes two adjacent restroom areas used for the children (one toilet and one hand washing sink in each). The three year old preschool room includes a hand washing sink. The infant/toddler room includes two diapering stations, one hand washing sink, and two sinks used for food/bottle preparation activities. There are two hallway restroom areas on the main floor (one toilet/one urinal/one hand washing sink and two toilets/one hand washing sink) as well as a three fountain hand washing trough type sink just outside of these restroom areas. A restroom area is adjacent to the lower level program room (one toilet/one diaper station/one hand washing sink).

All snacks and meals are prepared on site in the center's kitchen. The center serves breakfast, morning snack, lunch, and afternoon snack. It is noted that parents supply the snack for the entire class on a rotating basis in the four year old preschool and the three year old preschool programs. The kitchen appears clean and is highly organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is managed by an experienced director/owner who has been at the center for many years. The center has been remodeled within the past few years. The outdoor area continues to be large and offers a variety of activities, and continues to be Nature Explore certified. The center appears clean and organized, and includes plenty of books that are arranged by topic for easy access to the staff which should enhance activity/lesson planning. The children's crafts and projects are posted throughout the center. The staff were observed to be highly engaged with the children in activities throughout the center. Licensing documentation for the licensing binder was found to be organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed did not have first and cpr certification completed within the first three months of employment as required.
2. _1_ staff file reviewed did not have evidence of universal precautions, mandatory child abuse reporter, or any of the essentials certifications.

109.6, 109.7, 109.9(1) Staff files
1. Several staff files were missing from the center and thus not able to be verified or reviewed even upon the second visit to the center.

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
1. _1_ staff file reviewed did not have evidence of the national record check.

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. _1_ child file reviewed did not have evidence of the annual update.

109.10(1)a Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
1. _2_ child files reviewed did not have a current physical.

109.10(3): Medications.
1. Medications present without completed authorization form or expired authorization form.
2. Expired medication present.
3. Medication authorization missing specific beginning and ending dates for the period of authorization, the reason for the medication, and missing entries for whether or not the medication was given.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire drills were not documented for 12/2022 and 2/2023.
2. Tornado drill was not documented for 12/2022.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. The outdoor area shall include safe play equipment and area of shade. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Staff walked away from the diaper station while a child was on the diaper station in the two year old room to get something for another staff.
2. Diaper bags accessible (diaper ointment accessible) to children in the two year old room.
3. Food service table/surfaces not being sanitized in the two year old room. There was no sanitizing solution present in the room. Staff was asked about this and still did not have any solution by lunch time.
4. Metal wire straps exposed on bamboo fencing in the outdoor play area
5. Fall zone requires additional loose fill material.
6. Broken wood panels with screws exposed and accessible in the fencing.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspection records could not be located for 12/2022 and 2/2023.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.
Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
1. No activity planning posted or otherwise available for the lower level child care room.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Current license needs to be posted at both entrance locations (expired license found to be posted).
2. Post menu where it is highly visible to parents and ensure that substitutions shown on the posted menu.
3. Ensure kitchen door is kept closed at all times and that the gate that separates the kitchen area from the area the children use functions and secures properly and is kept secured at all times so that children do not have access to the kitchen.
4. Diaper changing procedure posting is needed at the diaper station in the two year old room.
5. Improve storage of clean bedding and towels. They should not be set or stored in random areas on random surfaces.
6. Emergency plan posting at the top of the stairs on the gym side is missing the center information and phone numbers for police/fire/poison control.
7. Remove items from the diaper station surface. Tissues, wipes stored on diaper station surface in the two year old room. Get out just the materials needed for the diaper change each time prior to starting.
8. Ensure first aid kit goes with staff to the outdoor play area.

This center will continue with a full license at this time, however, the center is being placed in corrective action status. The center is directed to correct the items cited as well as the items noted above in this section of the report. The center shall submit a written corrective action plan, using the template provided, to the licensing consultant indicating how and when those corrections are/will be completed. This plan should be submitted to the licensing consultant for review within 10 days of the receipt of this report. The plan should include an updated staff file audit demonstrating that staff files are being tracked for compliance and are up to date or how they will be brought up to date. The center is being referred to work with their CCRR consultant for further assistance with the corrective action plan and compliance. It is important for the administration to correct all items cited in a timely manner and to maintain compliance in order to prevent a negative impact on future licensing.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.