Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Harrison Elementary Stepping Stones **Enrollment:** 36 **License ID No. (Reapplications)** 20811

Street: 1032 W 53rd ST **City:** Davenport Iowa **Zip** 52806 **County:** Scott

Mailing Address: 1002 W Kimberly RD, Davenport, IA, 52806

Director's Name: Shaney Ford **Phone Number:** 563-528-0973

On-Site Supervisor(s): Sheila Pettigrew **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

Date(s) of Visit: 01-11-2024, 03-06-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-15-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				70	70
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/11/24. Staff files are not maintained on site and were reviewed at a separate visit to the Stepping Stones administrative office on 3/6/24. This program is owned and operated by the Davenport Community School District and is located in the Harrison Elementary School building. Shaney Ford is the approved director for all of the Stepping Stones programs. Shaney was not present on site on the day of the visit, however, Shaney's assistant, Crystal Simmons arrived during the visit. Sheila Pettigrew is the approved on site supervisor for the program and was present along with other staff. This center serves school age children from this school and operates on school days only.

The cafeteria is the primary space for this center and is always available for the program's use. The center reports that they also use the gym for large motor and enrichment activities, the library, and the computer lab. These additional spaces are approved for use so long as the center can ensure they meet all DHS requirements prior to use. The center uses separated boys and girls restroom areas nearby to the cafeteria or down the hall from the cafeteria. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in the milk cooler/refrigerator where accessible for the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families from this school. The staff were engaged with the children in activities. The center typically provides several various enrichment programs including, Junior Theater, Putnam Museum, QC Botanical Center, Wapsi Nature Center, PBS, and various teacher provided enrichment, throughout the week at each site, and these programs are provided at no extra charge to the families. Files and other licensing documentation were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)e All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
1. _1_ staff file reviewed did not have current first aid or cpr training.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Staff were reminded to ensure ratio is maintained even at times when they are taking groups of children to and from the

restroom area.
2. Emergency plan postings with all required information are needed at the gymnasium doors (outside exit and door to cafeteria).
3. Ensure at least one staff person washes hands and keeps hands clean and free from other touches immediately prior to and during snack to serve an assist children as needed.
4. Ensure staff physicals are completed pre-employment.

The center will continue with a full license. The center is directed to correct the item(s) cited and the item(s) noted above in this section of the report. The report does not require a written response so long as the corrections are obvious and are maintained. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.