Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Fellows **Enrollment:** 45 **License ID No. (Reapplications)** 18044

Street: 1235 20th St **City:** Ames Iowa **Zip** 50010 **County:** Story

Mailing Address: 920 Carroll Ave, Ames, IA, 50010

Director's Name: Nancy Krause **Phone Number:** 515-233-2901

On-Site Supervisor(s): Jessica Cooley **E-Mail:** director@acpc-childcare.org

Date(s) of Visit: 04-10-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-11-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-15-2024

Comments : Fire inspections are due at least every three years. Completed by Ames Fire Dept--Jason Ziph

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				296	296
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2024 to 03-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 04-15-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year, unannounced visit was completed to the site 4-10-25; with on-site supervisor Jessica Cooley present through the visit.

This is one of the eight ACPC child care programs. This site is located in Fellows Elementary School. Nancy Krause is the executive director; with Jessica Cooley as the program director. The site supervisor is Kylee Clem. All meet the criteria for their positions.

This site is licensed for year round care and offers after school programming as well as full day programming when school is not in session. Traditionally the children in grades 2nd to 5th go across the street to the Northminster site and children in grades K to 1st grade receive programming at this site.

For the summer of 2025; the summer program will take place at the Meeker ELEM School Programming Space as remodeling will take place at Fellows over the summer.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. .

The program can use the cafeteria, the gym, art room and music room for programming space; as well as space in the 2-3 wing and the area by the 4-5 grade stairs of the school The area in the 2-3 wing can hold 57 children and the area by the 4-5 stairs can hold 49 children. The program mainly uses the cafeteria and gym, however having access to the other areas of the school is a benefit, especially in the summer and when wanting to spread out into smaller groups.

The program provides snack and water; For the day camp in the summer/off school days the participants bring their own lunches.

There is a backpack filled with first aid items. Medication is stored securely and administered by staff.

Emergency Drills were posted and documented as completed monthly as required. Playground checks were documented as completed monthly as required.

The playground, although utilized by this program, is maintained by the school and is 1-2 years old, in good repair.

Posting with information for Mandatory reporting, handbook accessibility, license, consultant contact and emergency plans were posted as required. Two child files were reviewed and contained all necessary information; one staff file was reviewed and the staff did have expired CPR/First Aid.

The Ames school district changed the start time for school this school year and the program no longer provides for before

school care.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC continues to provide a stable and consistent program to the community and the families they serve. Many of these children started with ACPC when they were two and three years old, and have always used them for child care.

All of the ACPC sites follow the same structure and schedule so staff and children know what to expect.

The program has a secure entrance.

The staff are engaged in the program and are good at providing structure. .

The program uses PBIS and staff are trained in PBIS.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)e
All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training. One staff file reviewed; had expired CPR/First Aid.

V. SPECIAL NOTES/RECOMMENDATIONS:

The snack menu reflects the program is following CACFP guidelines.

This program staff has good structure, with large group and small group activities available. Staff were involved with the activities and supervision for the child; and children were content.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.