Iowa Department of Human Services

CHILD CARE CENTER COMPLAINT

Name of Center: Lily Pad Day Care & Preschool **Enrollment:** 80 **License ID:** 23736

Street: 6880 Council St NE **City:** Cedar Rapids **IA** **Zip Code:** 52402 **County:** Linn

Mailing Address: 6880 Council St NE

Mailing City: Cedar Rapids **IA** **Zip Code:** 52402

Director's Name: Carrie Jakoubek **Center Phone Number:** 319-393-0823

On-Site Supervisors: Carrie Jakoubek **E-Mail Address:** acjakoubek@hotmail.com

Date of Complaint: 02-23-2024 **Date of Visit:** 02-29-2024

[ ] Scheduled **[X]** Unannounced **[ ]** NA

[X] Non-Compliance with Regulations Found **[ ]** Compliance with Regulations Found

RECOMMENDATION FOR LICENSE

[X] NO CHANGES to licensing status recommended

[ ] PROVISIONAL license from **to**

[ ] SUSPENSION of License

[ ] REVOCATION of License

Complaint Details:

Did this complaint result in a serious injury? ☐ Yes ☒ No

Did this complaint result in a death to a child? ☐ Yes ☒ No

Summary of Complaint:

On 2/23/2024, a complaint reported staff Mindy took unfavorable photographs of an attending childcare child with her personal cell phone. The complaint reported Mindy then sent the photographs to a person who is friends with relatives of the child. The complainant reported none of those persons had permission to receive the photographs.

Licensing Rules Relevant to the Complaint:

109.4(2)i Develop and Implement a policy for protection of child's confidentiality.

Inspection Findings:

On 2/29/2024, licensing conducted an unannounced visit to Lily Pad Day Care & Preschool on 2/29/2024. The following is based upon a face-to-face interview with owner/director Carrie Jakoubek, discussions with staff throughout the classrooms and observations while on-site:

109.4(2)i Develop and Implement a policy for protection of child's confidentiality. RULE VIOLATED.
- Ms. Jakoubek discussed how she was aware of the incident prior to licensing conducting the on-site complaint visit. Ms. Jakoubek reported the child's mother came to her with concerns. Ms. Jakoubek talked about the immediate internal investigation that commenced. Ms. Jakoubek indicated staff Mindy admitted to taking photographs of the child and sharing it with a person who is friends with the child's extended family. Ms. Jakoubek reported reviewing child confidentiality, as well as personal cell phone usage, policies and procedures with Mindy as well as with all staff.

Special Notes and Action Required:

Based upon the above, no response to this report is requested.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHHS Licensing Consultant to inquire.

Consultant's Signature:

Amy Lyons

Date:

03-04-2024