Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA School Age Care at Orchard Hill Elem **Enrollment:** 31 **License ID No. (Reapplications)** 46271

Street: 3909 Rownd St **City:** Cedar Falls Iowa **Zip** 50613 **County:** Black Hawk

Mailing Address: 669 S Hackett Rd, Waterloo, IA, 50701

Director's Name: Brandon Bennett & Bekah Stevens **Phone Number:** 319-266-7527

On-Site Supervisor(s): Alex Wadle **E-Mail:** bbennett@blackhawkymca.org bstevens@blackhawkymca.org

Date(s) of Visit: 11-09-2022

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-27-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2021 to 12-01-2023
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 11-15-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 11/09/22 I made an unannounced off year licensing visit to YMCA School Age Care at Orchard Hill Elementary in Cedar Falls. I met with Alex Wadle, the on-site supervisor. Mr. Wadle started with the YMCA in March 2022. He has a BA in criminal justice but is back in college to get a middle school education degree. Brandon Bennett and Bekah Stevens are the co-directors. Mr. Bennett is the Director of Youth Development, SAC. Ms. Stevens is the director of the ELC program. Mr. Bennett started with the YMCA on 10/05/22. He has previous experience in childcare, including as an assistant director, in Minnesota. He has not finished his education yet but has completed four years of classes in early childhood studies and secondary education. Mr. Bennett is primarily in charge of the school age programs and Ms. Stevens primarily oversees the early learning center. Ms. Stevens has been employed with the YMCA since September 2020. She has a BA in Social Work and Spanish. Their offices are in the YMCA facility in Waterloo. Their offices are in the YMCA facility in Waterloo. There are two staff members present with the children in the morning and the afternoon sessions.

The program is in Orchard Hill Elementary. They primarily operate out of the cafeteria, but also have use of the gym and school playground. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:45-6:00 pm. Every Wednesday the children get out of school at 1:50 pm. The program serves children who are in kindergarten through sixth grade. There are currently 31 children enrolled.

The centers observed include art, library, magnets, Play-Doh, Legos, games, table toys, and puzzles. Centers are stored in a closet in the cafeteria.

I visited the program during the afternoon session. The room was out of ratio when I arrived. There were 19 children with one staff member. Mr. Wadle has class and does not arrive until 3:30 pm on Wednesdays. Mr. Bennett said they had a staff member call in sick and administrative staff were at other sites. They do not make it a practice to be out of ratio. The number of children at the program at any one time is changing constantly because of children arriving and leaving.

There is a sink in the cafeteria and handwashing procedures were posted.

The children primarily use two bathrooms located in the hallway. The boy's bathroom has two toilets, three urinals and three sinks. The girl's bathroom has five toilets and three sinks. Handwashing procedures were posted in both locations. Staff members must always maintain visual supervision of the children. Children cannot be sent to the bathroom alone and without supervision of them entering and leaving the bathrooms. While I was in this area a child walked into one of the bathrooms alone and there was no staff member in site.

Staff members have a program cell phone. There was a posting on the parent board that had the program's address and phone number. You must add emergency numbers, including the number for poison control to this posting. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits in the cafeteria and the gym. A daily schedule was not posted but needs to be.

I reviewed documentation of monthly fire and tornado drills. The program was missing fire and tornado drills form the

2021-2022 school year. There were no fire drills in January or February 2022 and not tornado drills in January, February, April and May 2022. Fire and tornado drills must be practiced every month and be documented.

I reviewed documentation of monthly playground inspections. There was no documentation of playground inspections for January through May 2022 (last school year) and there were no playground inspections for this school year. Playground inspections must occur monthly. Mr. Wadle states the school does monthly playground inspections. Mr. Bennett states he has communicated with the school about getting copies of their inspections.

Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school program that serves only school-aged children and located in a public-school building. Outlets were protected. The fire marshal inspection occurred on 01/27/21.

Mr. Wadle states he is only using soap and water on the food tables. A sanitizing agent is required after the tables are cleaned. R-T-U Quaternary FCS Sanitizer was on the counter while I was present. Mr. Wadle states it belongs to the school. This is an approved sanitizer. Tables should be cleaned and sanitized both before and after snack.

The YMCA provides an afternoon snack. A snack menu was available for review. Disposable products are used so dishwashing is not necessary. The program is not part of the Child and Adult Care Food Program (CACFP) but follows the guidelines. The program does not have a refrigerator. Snacks were stored according to the NHSPS guidelines. The program does not serve breakfast, but a table is cleaned and sanitized so children could eat breakfast if they brought it. Breakfast is also provided by the school once the children are released from the program.

The parent information is located on a portable bulletin board outside the cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

Staff members had great interaction with the children. On Wednesdays the children go outside to the playground when they arrive and then they watch a movie. Staff members used positive redirection when necessary. Children ran up to Mr. Wadle to greet him when he arrived. A staff member sat and colored with the children. The children appeared to be to enjoy their time and feel comfortable in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Mr. Wadle states they do a good job at catering toward what the children enjoy so they have fun.

Mr. Wadle states the school provides a nice setting for the children to be cared for. They can use the cafeteria, the gym and the playground.

Mr. Wadle states he can go to the YMCA and pick out the snacks he wants to serve to the children and this way he can get what he knows they enjoy.

Mr. Wadle states Brandon Bennett is great to work with.

The program is here for the community no matter what. They are here to serve the communities with any childcare needs they may have.

The program meets a need in the community to provide care for children before and after school. They are safe on the school site and do not have to transition to a new location.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2): Ratio maintained in center as required by age.
The room was out of ratio when I arrived. There were 19 children with one staff member. Mr. Wadle has class and does not arrive until 3:30 pm on Wednesdays. Mr. Bennett said they had a staff member call in sick and administrative staff were at other sites.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The program was missing fire and tornado drills form the 2021-2022 school year. There were no fire drills in January or February 2022 and not tornado drills in January, February, April and May 2022. Fire and tornado drills must be practiced

every month and be documented. Mr. Wadle is not responsible for the missing drills.

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.
Staff members must always maintain visual supervision of the children. Children cannot be sent to the bathroom alone and without supervision of them entering and leaving the bathrooms. While I was in this area a child walked into one of the bathrooms alone and there was no staff member in site.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Mr. Wadle states he is only using soap and water on the food tables. A sanitizing agent is required after the tables are cleaned.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
There was no documentation of playground inspections for January through May 2022 (last school year) and there were no playground inspections for this school year. Playground inspections must occur monthly. Mr. Wadle states the school does monthly playground inspections. Mr. Bennett states he has communicated with the school about getting copies of their inspections.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Brandon Bennett as a co-director and Alex Wadle as the new on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.