Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Holy Rosary Montessori

Provider No.: 6891

Address: 24116 Marian Ave, Glenwood, IA, 51534

County: Mills

Director's Name: Janet Lunning

On-Site Supervisor:

Phone Number: 7125275211

E-Mail:
cevansholyrosaryglenwood@gmail.com
jtlunning@yahoo.com

HHS Visit Date: 09/10/2026

Licensing Period: 10/01/2026 to 10/01/2028

Fire Inspection:

Date Inspected: 12/04/2023

Comments: Fire inspections are due every three years. Please get me a new inspection before 12/4/26.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		8:00 AM to 3:00 PM	
Tuesday		8:00 AM to 3:00 PM	
Wednesday		8:00 AM to 11:00 AM	
Thursday		8:00 AM to 3:00 PM	
Friday		8:00 AM to 11:00 AM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			28		28
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Holy Rosary Montessori on 9/10/26. Holy Rosary Montessori is located in Our Lady of the Holy Rosary Church in Glenwood, Iowa. Janet Lunning continues to be the Director. She began her position in 2011. Janet has her Bachelor's Degree in Elementary Education and Special Education and she has her Master's Degree in Special Education. She has many years of experience in teaching. There are 42 children enrolled in the program. Montessori program services are offered to children three to five years old.

Observation of room:
Morning and afternoon sessions are held. Morning sessions are 8 AM to 11 AM and afternoon sessions are 12:00 PM to 3:00 PM. The center uses a flex schedule. They offer services Monday through Friday in the mornings and afternoon sessions on Monday, Tuesday, and Thursday. Parents are able to schedule when the kids attend, but there are no more than 20 children at a time. The program room looks great. The curriculum includes a Montessori phonics program and the Glenwood Early Childhood. Based on these, the lesson plans are created. The center has lesson plans but they are not posted. There is a daily schedule, both written and pictorial for the kids. There are a fun variety of centers including reading, math, language, sensory, dramatic play, and peace. Lesson planning involves seasonal themes. Fall and apples was the theme during my visit. The center also uses another large room, Kaufman Hall, for indoor recess during inclement weather and for large motor skills activities. The children were outside playing when I arrived. Before the children transitioned from the playground back inside the center, staff counted kids. Once they got inside, the children washed their hands and sat in a circle. The children laid down in the circle for quiet time with calming music. They talked about what they learned that day and sang a song for the end of the day. They were then picked up by the parents. Staff have excellent interactions with the children; they are positive, nurturing, and attentive to the needs of the children. The teachers used calming voices. Janet completes evaluations of the children throughout the year and conferences are held with the parents

twice a year. Janet sends out progress reports quarterly.

Nutrition:
No snacks are provided.

Health and safety:
Monthly fire/tornado drills are practiced and documented. Radon testing was done in August 2026 with a test score of 3.1 pCi/L. Radon testing is due every five years if the test is below 4.0 pCi/L. The building had a fuel burning appliance inspection on 2/6/25 and was in good working order. Cathy reported they have had a fuel burning inspection since then but was unable to find documentation. The center has not been following the 3-step process consistently. Make sure you follow the 3-step procedure for sanitizing consistently. 1. Soap/water for cleaning, 2. Water for rinsing, and 3. Your EPA approved product for child care for sanitizing. The center uses Lysol wipes and spray for sanitizing. They will leave the sanitizer on overnight. The center has a first aid kit. They had it outside with them while they were playing at the playground.

Playground:
The center has a wonderful outdoor play area. The center is certified as a Nature Explore Playground. Monthly playground safety checks are completed. There is a climbing structure. They put down more mulch in the spring and add additional bags of mulch, as needed. The center could benefit from additional fall surfacing.

Transportation:
The program doesn't provide daily transportation services.

Administrative records:
A monthly newsletter is provided. The center posts current events and updates on Facebook. They post on Fridays what they did the previous week as well as what they will do the following week. They send out quarterly progress notes to parents. Seven children's files were reviewed and were in excellent order. None of the children's immunization records were in the file. It was reported they were with the public health nurse to review. Cathy Evans (office staff) does an excellent job maintaining the files for Holy Rosary Montessori. Two staff files were read. One file was complete. The other staff member needed a transgression evaluation, the physical exam was on the wrong form, and Essentials training. Essentials was not in the staff member's file and was not on I-Power. Cathy said that she had received permission for the staff member to work at the center even though there was a hit on the background check. I asked that she do the transgression evaluation and obtain documentation to show the staff member can be employed and work in child care.

2. Identify Observed Strengths of the program

Janet has excellent skills as the director and maintains positive communication with the children and the parents. Holy Rosary Montessori is an outstanding resource for the community and has a wonderful reputation for providing a quality Montessori program. Staff had excellent interactions with the children. They are positive and attentive to the needs of the children. Janet identified their strengths as the program is individualized for each child, is very language based, and is a multiage classroom. The center reaches out to Child Care Resource & Referral and the Child Care Nurse Consultant as needed. The goal is to get a new climbing structure for the playground. The center does fundraising such as a dessert fundraiser with the Knights of Columbus from the church.

3. Identify the aspects that fall below the standard

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs. Two staff files were read. One file was complete. The other staff member needed a transgression evaluation, the physical exam was on the wrong form, and Essentials training. Essentials was not in the staff member's file and was not on I-Power.

109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. The building had a fuel burning appliance inspection on 2/6/25 and was in good working order. Cathy reported they have had a fuel burning inspection since then but was unable to find documentation.

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4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 10/1/26 to 10/1/28.

Targeted Assessment Behavior Management
I discussed with Janet her oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Janet reported she models how to handle difficult situations for staff. They have behavioral training at the beginning of the year that is focused for each staff member. They also discuss any concerns for children at monthly staff meetings which includes more than just behavioral issues.

Date: 09/18/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.