Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hartley Community Daycare **Enrollment:** 78 **License ID No. (Reapplications)** 29556

Street: 611 3rd ST NE **City:** Hartley Iowa **Zip** 51346 **County:** Obrien

Mailing Address: 611 3rd ST NE, Hartley, IA, 51346

Director's Name: Kaity Harms **Phone Number:** 712-928-3292

On-Site Supervisor(s): Jayna Dolphin **E-Mail:** hartleydaycarecenter@gmail.com

Date(s) of Visit: 04-04-2025

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-28-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-23-2022

Comments : Hartley daycare is in the process of expanding their childcare. It was expected that the building project would be finished before the summer. There were delays that occurred and it is not ready. In addition to their main site, they will also be temporarily using space at the Grace Fellowship Church as an additional site for their summer program due to the delay in construction.

This church has a preschool program in the school year only.

This worker completed a visit on 04/04/25 to measure space for the program.

The time frame for this temporary site is June 2, 2025 thru August 8, 2025.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	17	10	34	34	95
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2023 to 12-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Leann Steinhauer **Date:** 05-02-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Visited center on 11-15-24 and spoke with Kaity Harms, director. Hartley Community Daycare is located in a building that was renovated to function as a childcare center. The center consists of 5 rooms; an infant room, one year, two year, 3 year and 4/5year with school agers room. The center has a kitchen where they prepare all of the meals for the children. The center has a fenced-in playground adjacent to the building. The center has a security code for staff and parents to use to get into the building, otherwise staff must let people into the building. The center operates Monday through Friday 6:00am to 6:00pm. The center provides care for children from infants to school age.

There are 78 children enrolled in the program. The center continues in cleaning toys that children use. Sufficient amount of toys and equipment for the number of children. Daily schedule of activities was posted. Displayed throughout the room were colors, shapes, five senses, picture schedule for the children, job chart, children's artwork and the alphabet. Observed staff assisting children with a variety of activities, talking to the children throughout the visit, leading the children in exercise, reminding the children about rules, engaging the children in activities. The center starting using the Experience Early Learning curriculum which staff really like. This is apart of the Bright Wheel childcare app. The center uses the Bright Wheel app to communicate with parents.

The center continues to update their facility. They have been having issues with their HVAC and water issues in the current building. However, due to the continue issues of the current building the center has decided to build a new center. They have land donated and are waiting for zoning to be completed. The center has a parent committee to assist with suggestions, fun raisers, donations for the center.

The infant room has sufficient amount of toys for the number of infants in the room. There is a sink and changing table in the room. Toys are at the children's level and accessible. Brightly colored room and mirrors at children's level. Ms Harms tries to have at least 1 staff more than needed in the infant room to have extra hands in there. The center uses the Bright Wheel app to document daily sheets of infant activities(such as feeding, diapering, and milestones) which parents receive.

The center rooms have the following areas throughout the area for the children to explore and learn: art, kitchen, discovery table, quiet area, blocks and toys. Sufficient amount of toys for the number of children in the room. Children have access to bathrooms for those that are potty trained. Daily schedule of activities was posted in the room. There is good room arrangement and furniture is child size. Displayed throughout the rooms were the children’s art work, shapes and alphabet.

Nutritious meals are all prepared onsite in a kitchen that is inaccessible to the children. The meals follow the CACFP guidelines. Meals are served family style. Good food storage practices are followed. Refrigerator is clean. Center participates in the CACFP program.

Center has no one on meds at the current time. Center is all electric. First aid kit is sufficient for minor injuries. Fire/tornado drills recorded monthly. Staff follow good sanitary procedures throughout the center. Center has a radon mitigation system, however radon tests remain high and need to be addressed while still at this building.

Center Playground
Fenced-in playground is adjacent to the building. There is a railroad tie that had a bolt showing that needs to be addressed asap for safety.
Playground surfacing material is rubber mulch around the climbing equipment and turf for running. Playground has trikes, slides, climbing equipment and a sandbox. Shade is available on the playground. The playground has a privacy fence.

Center Transportation Arrangements/ Field Trips
The center does not transport children. They walk to the library in town.

Goals of the center is to get on IQ4K, build a new building, and a bus to for field trips. They are also looking at becoming NAEYC accreditated.

Strengths of the center is that they have updated their curriculm which is working well, that she has a good core group of staff that work well as a team. Also, they have a good relationship with the children & families they serve. They have the ability to pay staff well.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff are very positive with the children.

Toys, books and equipment are at the children's level and accessible.

Display children's art work in the rooms.

Center utilizes Bright Wheel app to communicate with parents throughout the day.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 2

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Number not in compliance: 1

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Number missing: 1

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 1

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

109.11(7)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.

V. SPECIAL NOTES/RECOMMENDATIONS:

It is recommended to continue working with CCRR for building as they build a new building and for IQ4K program.

Director needs to email consultant confirming all other items that are below standards are completed by 12-30-24.

A full license is recommended at this time.

At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.