Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Sawyer **Enrollment:** 15 **License ID No. (Reapplications)** 18051

Street: 4316 Ontario ST **City:** Ames Iowa **Zip** 50014 **County:** Story

Mailing Address: 920 Carroll AVE, Ames, IA, 50010

Director's Name: interim director **Phone Number:** 515-233-2901

On-Site Supervisor(s): Jessica Cooley **E-Mail:** director@acpc-childcare.org

Date(s) of Visit: 12-03-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-15-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-09-2024

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 12-10-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year visit was completed 12-3024. Staff Maddie, Sam and Katrina- were present through the visit.

ACPC-Sawyer site is one of seven sites providing child care for school age children in the Ames area. ACPC has a contract with the school district to provide school age care within the elementary school buildings. ACPC also has a main site that provides care for younger children. There is an interim director. Jessica Cooley is the assistant director for school-age programs beginning 2024. She has prior child care experience and meets the qualifications.

This school site is used during the school year only. The school district changed the start time of school for the 2022/2023 school year so after school care is 3:30-6:00 pm. When school is out early, the program provides care, and during school breaks during the school year. They provide care for kindergarten through fifth grade.

This program meets in the cafeteria for after school, however uses the gym for programming space as well. There is a variety of activities available. The program space is clean and organized. Staff were in ratio. Staff were greeting the children as they arrived and readying snack and the schedule for that- day. Staff were consistently engaged with the child.

This program provides snack that are in-line with CACFP guidelines.

Tornado/Fire drills are documented has having been completed monthly, with the exception of no fire drill Nov 24 and no torn drill Oct 24 The playground, which is maintained by the school, was in good working order. The program documents playground checks as required.

Child and Employee files were reviewed. Fliers for mandatory reporting, license, child care consultant contact and handbook were posted along with no-smoking signs.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC has a strong partnership with the school and they work well together.

ACPC is a PBIS trained program, staff have training in PBIS.

ACPC is now using the Pro Care app, which allows for real time communication.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and

documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

Missing drill for Torn Oct 2024; and Missing Drill for Fire Nov 2024.

109.9(1)b
All files contain:

A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check.
A copy of Request for Child Abuse Information.
Copies of the results of Iowa records checks conducted.
Copies of national criminal history check results.
Any Department-issued documents sent to the center related to records check.

*one staff had a SING (Iowa check), however the first and last names were inverted on the check; Center repeated the SING check this day with the corrected name and placed check in file.

V. SPECIAL NOTES/RECOMMENDATIONS:

The staff were responsive and welcoming to the children, while working together to prepare snack and for that day's program activities.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.