Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: KCE Champions LLC @ Kennedy Elementary

Provider No.: 52273

Address: 2135 Woodland DR, Dubuque, IA, 52002

County: Dubuque

Director's Name: Kreg Lensch

On-Site Supervisor: Tara Peters

Phone Number: 5636637283

E-Mail: kreg.lensch@discoverchampions.com
ssous@discoverchampions.com

HHS Visit Date: 09/29/2025

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 07/28/2023

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 9/29/25. Present for the licensing visit was the approved on site supervisor, Tara Peters and other staff. The center director for the KCE Champions child care programs in the Dubuque area is now Kreg Lensch. Kreg arrived at the center during the visit. This site is one of several before/after school programs offered in a public school building and is owned and operated by KCE Champions LLC. The center is for profit. This particular site is located within the Kennedy Elementary School. The program serves school-age children from this school only on school days, however, may serve any school age child on non school days. On non school days the program operates from 7am to 5:30pm.

The school's main floor gym/multi-purpose room is the primary licensed program space. The program includes several storage cabinets located in a storage room near the gym. Several shelving units and other various items are brought into the gym area that include program materials. The lower level gym is the program's alternative space if the main floor gym is not available. The children have to travel outside of the program space a distance to use the restroom for toilet and hand washing activities. All program space was observed.

The center does not participate in the CACFP. The center serves morning and afternoon snack on school days. Morning snack, lunch, and afternoon snack would be served on non school days. The center contracts with the Dubuque School District to provide the snacks to the center. On non school days the center provides breakfast, and children would be required to bring their lunch from home.

2. Identify Observed Strengths of the program

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The center provides a needed service to the community. The staff at this site worked well together and were observed to be engaged with the children in activities. The staff appeared to know the children well, and the children respond well to the staff. The staff did a good job of getting materials out for the children prior to the program starting, and materials are organized and accessible. Posted activity plan was quite detailed. The licensing binder and child files were found to be highly organized.

3. Identify the aspects that fall below the standard

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record checkCopy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications.Staff must be over 18 to administer medication.All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given.For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.Staff shall not provide medications to a child if pre-service/orientation training for medication management has not been completed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

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1. _1_ staff file reviewed Iowa record check (SING) was not completed prior to the staff starting in child care.
2. _1_ staff file reviewed is missing documents pertaining to the Iowa record check (SING).

109.10(1): Medications:
1. Medication present without current parent authorization form.
2. Medication authorization missing the specific beginning and ending dates for the period of authorization.

5. Special Notes/Recommendations

1. Post non school day schedule.
2. Ensure all staff files clearly state the date the individual started with child care.
3. Ensure required annual review with staff of the center's emergency plans and procedures is documented.

The center will continue with a full license. Please correct the item(s) cited and address the concerns noted above in this section of the report so that corrections are obvious and ensure that items remain in compliance. This report does not require a written response. Thank you.

Date: 10/10/2025

HHS Licensing Consultant: Heidi Hungate

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.