Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Urbandale Adventuretime-Webster Elementary

Provider No.: 43775

Address: 12955 Aurora AVE, Urbandale, IA, 50323

County: Polk

Director's Name: Jake Leonard

On-Site Supervisor: Kayla Gray and Brendan Anliker

Phone Number: 5153136550

E-Mail: leonardj@urbandaleschools.com

HHS Visit Date: 09/23/2025

Licensing Period: 11/01/2024 to 11/01/2026

Fire Inspection:

Date Inspected: 09/24/2024

Comments: State Fire Marshal inspections are due at least every three years per licensing regulations.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	20	180	200
Summer					0

1. Basic Overview

An off-year inspection was conducted on 9/23/25. Both on-site supervisors were present during this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Urbandale Adventuretime - Webster Elementary was given permission to open under HHS (formerly known as DHS) licensing on 8/18/14. Previous to being licensed by HHS, the program was licensed by the Dept. of Education. This program serves Wrap-around children as well as school-age children. There is year-round programming through Adventuretime, but not at this site as this site serves children during the school year only. The school year schedule is typically 6:30am - 9:00am (10:00am on Mondays) and then again 3:35pm - 6:00pm. This is one of four Adventuretime programs. This program primarily uses the gym, commons/lunch room, and room 607 as well as the outdoor playground area.

The center is overseen by a Board. The director of all four Adventuretime programs is Jake Leonard as of 12/2021. Jake has a BA degree and also past experience being a director at another before/after school program. The on-site supervisors are Kayla Gray and Brendan Anliker. Both individuals meet the qualifications as on-site supervisors based on degrees, experience, and training.

During the visit, one child was in the cafeteria with a staff member. The preschool children were in their classroom having group/story time as facilitated by staff. Other school-age children were all outside on the playground. Staff were spaced out and interacting with children. Children gave specific answers as to where they relocate to for monthly fire and tornado drills. Toys and other equipment are being sanitized daily. Age-appropriate learning stations were observed.

2. Identify Observed Strengths of the program

The director has past experience working in child care centers and is organized as are the on-site supervisors.

Staff and child files were nicely organized.

All staff wear Adventuretime shirts and/or badges which makes staff more easily identifiable.

CHILD CARE CENTER ANNUAL EVALUATION

There are a lot of tenured staff at this program. The director and on-site supervisor felt they had a good group of staff who work well together.

Staff use walkie talkies to communicate with each other throughout the classrooms, playground, etc.

There remains a good flow between activities for children and movement from one room to another.

The director has regular meetings with other directors of school-age programs throughout the year.

On-site supervisors at all four sites come together for weekly staff meetings. There are weekly staff meetings at all four programs.

Staff pictures are posted as well as some information about each staff member.

Enrollment remains steady.

There is a secure entrance into the program.

3. Identify the aspects that fall below the standard

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
One staff member did not have current professional development training certificates in the staff file nor on I - Power.

109.10(1): Medications: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
There was one expired medication observed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

5. Special Notes/Recommendations

Radon testing was last conducted 9/3/24 - 9/5/24. All areas came back with radon levels below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The most recent boiler inspection was conducted on 8/28/25. Per one of the on-site supervisors, the school buildings heating and cooling system recently was changed/modified.

For transportation and field trips, the center utilizes the Urbandale School District for a driver and a bus. Field trips are generally only taken during the summer months and during specific breaks throughout the school year.

For nutrition, the school district's nutrition department provides all meals (snacks, breakfast, lunch) throughout the year. Food storage was sufficient.

It was previously noted at past visits that there is one playground area that is not being used by the center during hours of operation. The surfacing is insufficient at the bottom/end of a slide. Because this issue the center has not used this playground area and shouldn't use it until this rubber tile issue can be fixed.

There was also one area of the playground where the handles had metal wires exposed. The on-site supervisor stated there is a work order in to repair this issue.

CHILD CARE CENTER ANNUAL EVALUATION

I - Power was discussed. All staff need to have I - Power profiles and be uploading training certificates.

Information on Vector being an approved training organization was previously shared.

Date: 09/24/2025

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.