

**Iowa Department of Human Services**  
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** A to Z Learning Tree Preschool and School Age Care **Enrollment:** 33 **License ID No. (Reapplications)** 28702

**Street:** 209 Barre St **City:** Kingsley Iowa **Zip** 51028 **County:** Plymouth

**Mailing Address:** 26124 Roosevelt Ave, Kingsley, IA, 51028

**Director's Name:** Ann Bowman **Phone Number:** 712-378-3112

**On-Site Supervisor(s):** Carrie Book **E-Mail:** klb@evertek.net

**Date(s) of Visit:** 06-07-2024

**Licensing Visit** **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 05-02-2023

**FIRE INSPECTION** X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

**Date Inspected:** 07-01-2022

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** X **Profit** **Non-Profit** NA

**Accreditation:** **Accredited** **NAEYC** **NSACA** **Other** X **NA**

**Program Serves:** **Infants (0-23 mo.)** **2 Years** X **Preschool-Age** X **School-Age**

**Get-Well** **Evening Care** **Special Needs**

**SCHEDULE:** X **Year-round** **School-Year** **Summer Only**

**HOURS:** Year-round School-Year Summer Only

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|------------------|---------|---------|-----------|------------|----------|
| General          |         |         | 30        |            | 30       |
| Summer           |         |         |           |            | 0        |

**QRS Rating:** N/A

| <b>RECOMMENDATION FOR LICENSE:</b> |                                                   |
|------------------------------------|---------------------------------------------------|
| X                                  | <b>FULL</b> license from 07-01-2023 to 07-01-2025 |
|                                    | <b>PROVISIONAL</b> license from                   |
|                                    | <b>DENIAL</b> of initial application              |
|                                    | <b>SUSPENSION</b> of license                      |
|                                    | <b>REVOCATION</b> of license                      |

Licensing Consultant: Jana Drew

Date: 06-18-2024

## I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

## II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was made to A to Z Learning Tree Preschool on 06-07-24 and spoke with the Ann Bowman, director/owner. Ann has many years of experience in childcare and a 4 year degree in Early Childhood Education. A to Z Learning Tree Preschool is located in the downtown area of Kingsley. In November 2021, the program built and moved into a building designed for childcare and moved into this location on 12-06-21. The building has one large room for the preschool/childcare and two bathrooms. The program operates year round 7:30am to 5pm Monday through Friday during the school year. They serve children age 3 through school age. The program follows the Kingsley School year during the school year. They serve 4-5 year olds Preschool on Monday-Wednesdays-Fridays all day from 8:30 to 3:30pm and 3 year olds on Tues and Thursdays 8:30am to 11:30am. The center offers extended day from 7:30am to 8:30am and 3:30 to 5:00pm. School agers are dropped off or picked up from the center and is a pick up area for kids to get onto the school bus and taken to school. If there are late starts due to weather or no school then the program is also closed during those times. The program also has a summer program for 3 year olds to 6th grade. Summer hours are 8:00am to 5:00pm.

There are 33 children enrolled and present in the program. However, only 20 children were present at the time of the visit. All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. Summer program started 06-03-24 and will end on 08-09-24. The school year program will begin around 08-23-24. Since the summer program just started, the director was in process of updating their paperwork for staff/kids.

The center has the following areas throughout the room for the children to explore and learn: music, puzzles, kitchen, dress up, blocks, books, games, cars, computer, tools, doll house, and art. There is an abundance of toys, blocks and books for the children to use. Children have access to bathrooms and sinks. Toys and equipment is accessible to the children. Child size furniture throughout the room. Displayed throughout the room were colors, numbers, pictures of children, , and children's artwork. The room is colorfully decorated and appropriate for a preschool. Good room arrangement with centers throughout the area.

Monthly fire/tornado drills are practiced and documented. Radon was completed and within normal range. Annual furnace inspection was completed.

The center has a small kitchen which they serve breakfast, lunches, and snacks onsite. They do not have a stove, however, utilizes crock pots, air fryer, microwave, and a roaster. The center follows the food program but are not on the food program.

### Center Playground

The center has a playground which has turf for surfacing. They have a shaded area and cement and turf for the playground area. Center does not have any climbing structures. Center does do monthly playground inspections. Center is looking at expanding the playground sometime this summer.

### Center Transportation Arrangements/Field Trips

None. They walk to the swimming pool, library and other places in town.

Goals of the center is to expand the playground and add concrete for riding toys, and to complete IQ4K application. Also, to do more science experiments and bigger outside play equipment.

Strengths of the center is that they have a good relationship with parents, kids, and the community. The program started doing a punch card program for kudos that kids do throughout the day. If they get 10 punches a month at the end of the summer they will have a pool party.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Center sends parents a weekly newsletter in the summer and a monthly newsletter during the school year.

Center has parent/teacher conferences once a year to inform parents of their child's progress and what they need to work on.

Center sends home report cards twice a year to let parents know what skills their child has obtained.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.

Number not in compliance: 1

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.

Number not in compliance for dental: 2

Information lacking: information was missing or outdated

109.10(1)a

Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

Number not in compliance

2

109.10(1)b

School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.

Number not in compliance

3

### **V. SPECIAL NOTES/RECOMMENDATIONS:**

Center will need to email consultant by 07-30-24 confirming that they have all items that fall below standards have been corrected.

It is recommended that the director continue to use CCRR for support.

A full license is recommended at this time.

At least one visit will be made to the center during the next year.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.