Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: NICAO Head Start-Manly

Provider No.: 33767

Address: 209 N Broadway St, Manly, IA, 50456

County: Worth

Director's Name: Megan Judish

On-Site Supervisor: Connie Ryan

Phone Number: 6414941891

E-Mail: mjudisch@NICAO-ONLINE.ORG

HHS Visit Date: 01/09/2026

Licensing Period: 01/01/2025 to 01/01/2027

Fire Inspection:

Date Inspected: 10/21/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 4

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	8:00 AM to 2:30 PM		
Tuesday	8:00 AM to 2:30 PM		
Wednesday	8:00 AM to 2:30 PM		
Thursday	8:00 AM to 2:30 PM		
Friday	8:00 AM to 2:30 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			46		46
Summer					0

1. Basic Overview

An unannounced annual visit was made to the Manly Early Head Start on 01-09-26. Connie Ryan is the Center Lead Teacher and on-site supervisor and started with this location with the early head start class. Jaime Haugland is the assistant teacher of the Head Start class. Peyton Wright is the center cook who also assists in classrooms when needed. All are are well qualified for the positions they hold based on their education and experience in early childhood education. The program is one of several Head Start sites overseen by NICAO with Megan Judish as the executive director. The center discontinued the Early Head Start (EHS) programming for children 2-3 years of age and now only provides Head Start (HS) programming for older 3-4 year old children. There are currently 11 children enrolled in the program. All aspects of the program subject to licensing standards were reviewed.

The layout, arrangement, and programming of the center has changed with the discontinuation of the Early Head Start programming. The building has two classrooms located on either side of a main entry hall. The EHS classroom is now utilized as a space with tables for meal service, and storage. Restrooms are directly accessible from the classroom space of both rooms. Additional sinks are present in the classrooms to facilitate hand washing. Windows along the exterior walls provide ample natural light, ventilation, and a view of the outdoors. Secondary exits provide direct egress to the outdoors from both classroom spaces. Both exits were clear of obstruction and opened easily and freely. The HS classroom has an open floor plan making use of furnishings, shelving, and play structures to define activity centers that include dramatic play, group learning, art/crafts, blocks, reading, science/discovery, sand/water play, and small manipulatives. Each center was stocked with toys and materials that were in good repair and appropriate to the ages of the children present. The arrangement of the activity centers is such that they do not create any blind areas. The facilities were observed to be clean with no concerns noted due to maintenance.

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2. Identify Observed Strengths of the program

Good interactions were observed with both teachers being actively engaged with the children. During the visit Connie was leading the class in a group activity while Jamie was engaged in providing more one to one support for a child that required more focused attention. In each setting both teachers used effective proactive positive behavior support options when engaging with the children. This included using reminders of expected behavior, helping identify appropriate choices, and engaging in guided problem solving to address issues with peers. There were also situations in which children did lose privileges and play options which Connie related back to behavioral choices and which could be restored with positive behavior choices. Each of the teachers engaged with the children with calm demeanor, and spoke using positive tones and word choices. Ratio was maintained with at least two staff members present in the programming space with the children at all times.

Good health and safety practices were observed during the time of my visit. The teachers did provide supervision for when children used the restroom. The teachers also ensured that children washed their hands as required but did so in an effective manner. When cleaning the teachers ensured that the children were not in the immediate vicinity of the areas where chemical cleaners were being used. Chemical cleaners, over the counter medications, and personal items that could be a safety risk to children are stored in areas where they are not accessible to the children. A first aid kit was present and contained basic materials to address most common first aid needs. Response plans are maintained in the classroom for children with allergies and other identified health concerns.

The center has a kitchen on site and did change the meal preparation practice. Breakfast is currently being prepared on-site but lunch is now prepared by the local school and transported to the center where proper hot/cold holding temperatures are maintained. A copy of the menus are posted and provides a good variety of nutritious meal options. Good food storage and handling practices were observed to be in place though there were two bulk packaged items where the bag had been rolled closed. It was reviewed that these needed to be placed in air tight sealable food grade containers to reduce the risk of spoilage, and being an attractant to insects and rodents. Meals are served in the classrooms family style with the children serving themselves and the teachers assisting as needed. Measured scoops are provided to ensure that all children receive a full serving. The teachers also wear food service gloves when preparing, handling, and serving food. The teachers do sit and eat with the children to model good eating habits and social skills.

The center does have playground facilities which is divided in two areas. One area has a large climbing structure, and the other area consists of an open space with grass, a paved riding track, and other structures that do not include any climbing equipment. The playground space is fully enclosed by fencing and a fence further divides the two spaces. The center did remove a mature tree from the space that has the riding track which was the main shade option for the playground but shade is still available from other trees outside the fenced area. The equipment was observed to be in good repair and appropriate to the ages of the children present. Foam tiles are used for fall surfacing beneath the climbing structure.

In reviewing administrative records all required notices for No Smoking, Consultant Contact, License Certificate, and Mandatory Abuse Reporting were posted in an area that was readily visible to all parents and visitors. Other required notices for emergency evacuation, emergency contacts, handwashing, diapering, curriculum, schedule, and planned menu were also present. All child files were reviewed and found to contain all required information. Staff files will be reviewed at the program's central office and any concerns identified will be addressed at that time. Inspection logs were current and available with the exception of Radon Testing which had expired. During the visit it was noted that the center does have a radon mitigation system. To clarify recent changes which do allow for reduced testing those changes only apply to centers that do not have mitigation systems. For centers with a mitigation system renewed testing is required every two (2) years to ensure that the system is functioning properly and maintaining levels below the cutoff limit of 4.0 piCu/L.

3. Identify the aspects that fall below the standard

Radon testing was expired.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Radon testing is scheduled to occur during the extended holiday weekend of 01/16/26 - 01/19/26.

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5. Special Notes/Recommendations

A full license will remain in effect at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

Date: 01/13/2026

HHS Licensing Consultant: Ray Salsbury

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.