Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Charger Early Learning Center **Enrollment:** 21 **License ID No. (Reapplications)** 31551

Street: 207 Park AVE **City:** Guthrie Center Iowa **Zip** 50115 **County:** Guthrie

Mailing Address: 207 Park AVE, Guthrie Center, IA, 50115

Director's Name: Kimla Buttler **Phone Number:** 641-332-2028

On-Site Supervisor(s): **E-Mail:** littlechargerearlylearning@gmail.com sydelc@netins.net

Date(s) of Visit: 05-03-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-24-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	9	10	10	2	31
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2023 to 12-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 05-30-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Little Charger Early Learning Center on 5-3-2023. Kimla Buttler is the new director, she began working at the center in February 2023.
Little Charger Early Learning Center is located in a remodeled house just southwest of the elementary school. Child care services are offered to infant age to school age children 6:30 am to 5:30 pm Monday through Friday. (In the past the center used the school gym and cafeteria for the school age program).
The center is owned by the school and is overseen by a Board.
There are 21children enrolled in the center.
I met with Kimla Buttler during my visit.

Observation rooms:
There are two program rooms.
There were fifteen children and two staff present in the two years and older room. The children were having fun playing and then having nap time. The staff were positive. The room arrangement prevented direct observation of children in the hallway that were sitting on chairs. Please don't allow children in that area as they couldn't be supervised. The infant room is on the right side, no children were in attendance on the day of my visit, they will begin having infant age children next week.
The program room had lesson plans/activities.
A room at the school was used in the past for school age children, this room is no longer in use. The center has significantly decreased the enrollment of school age children.
The center is using the Playground app for a variety of functions including daily sheets and parent sign in/sign out.

Nutrition:
The center prepares the daily snacks and the lunch is catered from the local hospital. The kitchen is located in the basement. Proper food storage was observed. Make sure you are following the CACFP food program guidelines. Menus are posted.

Health and safety:
The center is following the 3 step bottle procedure for sanitizing and disinfecting - 1. Soap/water for cleaning, 2. Water for rinsing and 3. Clorox hydrogen peroxide for sanitizing and disinfecting. .
Monthly fire/tornado drills are practiced and documented.
The annual fuel burning inspection was completed on 10-12-2022.
Radon testing was done in -2022 with a radon test result of 1.5 pCi/L. Radon testing is required every two years and the test score must be under a 4.0 pCi/L.
The medication management procedures are followed when a child is prescribed medication.
Please review your emergency policies and procedures with all staff.

Playground:
Playground safety checks were completed.

Transportation:
The center doesn't provide transportation services.

Administrative records:
Staff files were read - Please review all staff files and develop a plan for training for those staff in need of training. Kimla reported that four national record checks were recently sent in.

Children's files were read and were in good order.
The center is owned by the school and the school does some repairs. The finances are all through the school.
The center has an active and supportive board.
Kimla has hired new staff. She maintains daily contact with the staff and has staff meetings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is an excellent resource for the community.
The center has received services from Child Care Resource and Referral in the past. Trisha Christensen from the Family Resource Center has been working with Kimla every two to three weeks.
The center is making plans to build a new center hopefully in the next couple of years. They are applying for grants.

Kimla Buttler became the director in February 2023, she has been working hard to learn the DHS polices/procedures and daily operations of running the center. Kimla is very enthusiastic and proud of the center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(2): Center directors and all staff have the required contact hours of training.
Please review all staff files and develop a plan for training for those staff in need of training.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
A staff person's purse was accessible to children. Make sure staff place purses and personal belonging somewhere that isn't accessible to children.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room’s arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: The room arrangement prevented direct observation of children in the hallway that were sitting on chairs. Please don't allow children in that area as they couldn't be supervised.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 12-1-2023 to 12-1-2025.

Previously - Administrative change - Capacity has been decreased to 31 children. Capacity for nine children in the infant room and twenty two children in the 2 years and older room. Capacity of 14 children for the school age room at the school was previously noted on the license - previous capacity was 45.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.