Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Longfellow Key BASP **Enrollment:** 36 **License ID No. (Reapplications)** 25139

Street: 1130 Seymour AVE **City:** Iowa City Iowa **Zip** 52240 **County:** Johnson

Mailing Address: 1130 Seymour AVE, Iowa City, IA, 52240

Director's Name: Alice Creach **Phone Number:** 319-330-2668

On-Site Supervisor(s): Baylee O'Connor **E-Mail:** longfellowkey@gmail.com

Date(s) of Visit: 06-17-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-18-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-15-2022

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 06-28-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Longfellow Key BASP an annual visit on 6/17/24. The center provides childcare for school aged children. They have 36 children enrolled during the summer. They have 96 children enrolled during the school year. The center is located inside of Longfellow Elementary School. The center is nonprofit. The center's fire inspection was completed on 3/15/2023.

All program space was observed on the date of my visit. The center uses the gym, multipurpose room, library, teachers' lounge, kitchen, and an office.

The director is Alice Creach. Alice started in 4/2022.

The onsite supervisor is Baylee O'Connor. Baylee is currently going to school. She started in 8/2022.

Nutritional practices were checked. The center provides morning snack and afternoon snack during the summer. Parents provide lunch. During the school year they provide afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center followed handwashing procedures. The center stored medications appropriately. The center had a fully stocked first aid kit. The center practiced emergency drills as required. The center had completed radon testing as required.
The center's curriculum is teacher created. The center goes on field trips. Examples include: library, bowling, swimming, Adventureland, parks, museums, and the trampoline park.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents by via: Brightwheel.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center uses Brightwheel to ensure open communication.
-Child and staff files were in full compliance.
-The director and on-site supervisor have been with the program since 2022.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.