Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Alburnett Pirate Preschool

Provider No.: 50257

Address: 131 Roosevelt ST, Alburnett, IA, 52202

County: Linn

Director's Name: Bailey Wright

On-Site Supervisor: Adeline Finley

Phone Number: 3198422466

E-Mail: bwright@alburnettcsd.org

HHS Visit Date: 10/08/2025

Licensing Period: 09/01/2024 to 09/01/2026

Fire Inspection:

Date Inspected: 04/28/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		7:00 AM to 5:30 PM	
Tuesday		7:00 AM to 5:30 PM	
Wednesday		7:00 AM to 5:30 PM	
Thursday		7:00 AM to 5:30 PM	
Friday		7:00 AM to 5:30 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			19	31	50
Summer					0

1. Basic Overview

Alburnett Pirate Preschool is located inside Alburnett Elementary School which is part of the Alburnett Community School District. Alburnett Pirate Preschool operated fall 2018 through spring 2020 and most recently began commencing operations again on 8/29/2022.

Alburnett Elementary School principal and director of Pirate Preschool is Bailey Wright. Ms. Wright has been the director since August 2023. Ms. Wright has a MA degree in PreK-12 principalship with a BA in elementary education, has much experience working with children and continues to participate in annual professional development. On-site supervisor (OSS) is Adeline Finley. Ms. Finley has been with the program since fall 2024. Ms. Finley has much experience working with children and continues to participate in annual professional development.

On 10/8/2025, program space was observed. Primary programming occurs in age specific areas with children having access to sufficient restrooms and hand washing facilities. This license includes a 3yo preschool program as well as a newly established preschool and school-age childcare component. Since the last review, the shared 3yo preschool room and preschool childcare room was relocated to a more spacious classroom space. Curriculum on the day of the monitoring visit was observed to allow for a variety of group discussions and play experiences (e.g. outdoor play, music with movement, free crafting, imaginative pumpkin patch, block building, book reading, sensory activities) designed to pique child interest as well as encourage social emotional growth, innovation and child choice. On 10/8/2025, staff were observed to be in ratio and engaged with the children in a variety of activities that included food rituals and routine transitions. Children appeared comfortable with staff and to be enjoying their day.

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2. Identify Observed Strengths of the program

The mission of Alburnett Community School District including the Alburnett Pirate Preschool is "…to provide educational opportunities that enable students to become confident, competent, and responsible contributors to society. The Little Pirates program is an extension of this mission, providing experiences that allow each child to make the best use of their natural curiosity and guide their intellectual, physical, emotional, and social growth. We believe that all children are unique individuals and have a right to learn within a safe, healthy, and secure environment…"

Alburnett Pirate Preschool has the following website for families and persons in the community: http://alburnettcsd.org/.

As of 10/8/2025, Alburnett Pirate Preschool's management team (e.g. Ms. Wright, Ms. Finley, Alburnett Community School District Administration) continues to have systems of organization in place to help ensure administrative items are completed as required and maintained in a secure manner. The management team is knowledgeable of licensing guidelines as well as their own program's policies and procedures.

As of 10/8/2025, Alburnett Pirate Preschool was again found to be maintaining the required postings, maintaining parent program information center, utilizing technological communication resources, and offering family programming activities. Curriculum includes Creative Curriculum, Handwriting Without Tears, Read It Again, developmentally appropriate practices, activities appropriate to the developmental level and needs of the children as well as teacher inspired ideas. Curriculum also incorporates themed days, seasonal parties, and various enrichments. Very noteworthy on the day of this annual visit was staff's ability to use a variety of clever learning strategies to capture children's attention, particularly during transition events, to encourage child happiness and facilitate smooth daily operations!

Alburnett Pirate Preschool continues to have and update as needed policies and procedures that include those for safety, daily health checks, hand washing, cleaning, sanitizing and disinfecting. On the day of this monitoring visit, staff discussed how they help ensure the children's space is sanitary and hazard free each day by following their current policies and procedures. Staff also talked about having continued assistance from the program's board, the school administration and the school custodial staff as to the daily conditions and repairs.

Alburnett Pirate Preschool continues to have emergency plans, policies, and procedures in place which are reviewed annually and updated as needed. The program has successfully navigated through various events including the 2019 winter Polar Vortex, 2019 health (covid-19) pandemic, 8/10/20 Derecho Storm, 2021 food supply issues, air quality alerts (2023, 2025), and repeated technology outages (7/19/24 global technology outage, 10/10/2025 AWS outage, 10/29/2025 Microsoft outage).

3. Identify the aspects that fall below the standard

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
- One staff file reviewed (AF) lacked documentation of a current physical exam.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic

conditions; and recommendations for continued care if necessary.
- One child file reviewed (MB) lacked this required documentation.
- Each child shall have written authorization to secure treatment in the event a parent or legal guardian is unable to be reached.

5. Special Notes/Recommendations

Since adding the preschool-age and school-age childcare component into this license, please review the following rules regarding required items needed in each child's DHHS license file:
109.9(2)i. For each child not yet enrolled in kindergarten, the childcare center must require a physical examination submitted at enrollment but no later than within four weeks of admission. The physical should include a health history and status of present health, including allergies, medications, acute or chronic conditions, and care plan when needed. The physical should be completed and signed by the child's primary health care provider (MD, DO, chiropractor, PA, or ARNP). The date of the physical examination shall be no more than 12 months prior to the first day of admission and annually thereafter until kindergarten entry.
109.9(2)j. For school-aged children, the childcare center must have a statement of health signed by the parent indicating the child's health status, allergies, medications, acute or chronic conditions and care plan when needed.
109.9(2)k. For a child who has a special health need, there must be a written care plan completed and signed by the child's primary health care provider (MD, DO, chiropractor, PA, or ARNP) or parent or guardian. The care plan should include the care needed, when the care is to be given, and any possible complications or side effects, including required interventions. Documentation of special needs provided should be in a manner similar to documentation for medication administration.

Currently, this program has only one qualified director (Ms. Wright) and one qualified on-site supervisor (Ms. Finley). Please review the following rule to ensure compliance. Qualifications of any candidate for director and OSS are required to be reviewed by licensing. If neither the qualified director nor qualified OSS is be to be present for the required 6 hours daily, please submit additional candidate qualifications for review.
109.6(2) On-site supervisor. The on-site supervisor is required to be present when the program has multiple sites or when a director is not routinely present for six hours daily. The center director must identify a person in charge during the on-site supervisor's absence. The on-site supervisor is responsible for the daily supervision of the center and must be on site daily either during the hours of operation that children are present or a minimum of six hours of the center's hours of operation. Minimum qualifications will be submitted to the childcare consultant for final approval prior to the start of employment.

Due to expanding and adding a childcare component into this license, several new employees were hired. As a reminder, each new hire is required to have undergone the record check process prior to involvement in childcare, to have required documentation of a physical exam with 6 months prior to hire or within 6 months of hire, and to complete all required training within the first 90 days of hire (e.g. first-aid, CPR, UP, MCART, Essentials). Director, OSS and all staff are required to have 10 hours of DHHS childcare approved annual professional development within the first year of hire with documentation of such in each respective staff file. The "Essentials" can count for these hours so long as the "Essentials" hadn't already been completed while employed with a previous childcare. The director and OSS are required to have 8 hours of annual professional development every year thereafter with documentation in each's respective staff file. All other staff are required to have 6 hours of annual professional development every year thereafter with documentation in each's respective staff file.

For those children who nap, ensure each has the required barrier between their body and the sleep surface (e.g. cot sheet, mat sheet).

Properly secure (e.g. wall-mount) the fire extinguisher located in the 3yo preschool room.

Please consider obtaining wheeled shelving for childcare materials and supplies that can easily be moved in and out of storage areas when the shared programming space is used for school programing and not childcare. Increase school-age childcare materials and supplies.

The poured cushion surfacing on the outdoor playground, which was installed in 2022, clearly promotes outdoor play among preschool-age children of differing abilities. Please also consider installing additional inclusive outdoor play equipment further supporting preschool-age children's different levels of physical and social ability.

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When licensing completed this annual visit, discussion included the "Growing Iowa" grant funds to help improve quality and safety in the form of 3yo preschool room door-finger pinch guards, an updated outdoor play sandbox, a 3yo preschool room carpet-floor sweeper, increased school-age childcare supplies and an area of the 3yo preschool room flooring to change from carpeting to hard flooring to help with sanitation during food service/craft projects/etc. That round of "Growing Iowa" funds ended on 9/29/2025. However, please continue to ensure your contact information is updated with CCR&R as information about replenishment of these funds, as well as new future funding opportunities, continue to be communicated through CCR&R.

The program's license remains in full status. Thank you for the visit.

Date: 11/14/2025

HHS Licensing Consultant: Amy Lyons

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.