Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Metro Kids - Jackson **Enrollment:** 30 **License ID No. (Reapplications)** 36566

Street: 3825 Indianola Ave **City:** Des Moines Iowa **Zip** 50320 **County:** Polk

Mailing Address: 2100 Fleur Dr, Des Moines, IA, 50321

Director's Name: Kelsi Stanley **Phone Number:** 515-242-7951

On-Site Supervisor(s): Patty Zamora **E-Mail:** Kelsi.Stanley@dmschools.org

Date(s) of Visit: 03-20-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-29-2021

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-16-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2022 to 01-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 04-26-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Metro Kids - Jackson has been in operation for many years, initially licensed under the Department of Education. Children who attend this school are offered child care services during the school year. The center primarily uses the school's gym and a classroom for programming space. The school's playground is also used by the center. The school has secured entrances. Metro Kids uses it's own secured entrance for programming. Kelsi Stanley is the director of Metro Kids programs. Patty Zamora is the on site supervisor. Patty has been with Metro Kids since 2013. She has been the on site supervisor since August 2022.

An unannounced visit was completed on today's date. All areas subject to HHS rules were reviewed. Mandatory postings are in place in the classroom used by Metro Kids. A schedule and lesson plan were available to be seen today. Today was all day programming and the schedule reflected this. Metro Kids supplies are kept in a classroom used solely by Metro Kids. The center has a nice supply of age appropriate toys, supplies and furnishings for the children.

Patty Zamora assisted with the visit. There were seven staff working today. Twenty eight children were present at the time of the visit. Children were observed on the playground, in the classroom and in the gym. In the classroom, children were playing games, doing art activities, playing on a video game system and with tablets. Staff were actively engaged with children's activities throughout the visit.

The center provides snack during regular programming. During regional days and breaks, the center provides breakfast and snacks. There are some breakfast foods and snacks being served that are not in compliance with CACFP requirements. CACFP information has been sent to Kelsie Stanley. The storage of food is sufficient.

The school has a spacious playground that the center is able to use. The school staff maintain the playground. The center completes monthly playground checks. There are some climbing structures with surfacing and grass areas. The center brings outdoor play equipment for the children to use also.

The center doesn't take field trips during the school year.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center participates in QRS and has a four star rating. This center has spacious programming space for children. The center has a nice amount of age appropriate supplies and toys for the children.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
One staff hasn't completed Essentials Training. The staff has been employed at Metro Kids since September 2022.
This staff has completed First Aid/CPR online training but hasn't competed the skills training so she isn't certified for First Aid/CPR.

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
The federal record check wasn't in a staff file nor available to see online for two staff members.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
One staff member hired in January 2023 didn't have a physical in his file nor available to see online.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Two children didn't have dental information.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

Complete and current administrative records continues to be an issue for Metro Kids. Staff files documentation being on site also continues to be an issue. This has been communicated to Metro Kids administration.

It is recommended that emergency drills are completed on different dates so drills are more realistic for children and staff.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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