Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Trinity Lutheran School Davenport

Provider No.: 35014

Address: 1122 W Central Park Ave, Davenport, IA, 52804

County: Scott

Director's Name: Lori Kilburg

On-Site Supervisor:

Phone Number: 5633225224

E-Mail: lori.kilburg@trinitydavenport.org

HHS Visit Date: 09/24/2026

Licensing Period: 12/01/2026 to 12/01/2028

Fire Inspection:

Date Inspected: 09/03/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	7:30 AM to 5:00PM		
Tuesday	7:30 AM to 5:00PM		
Wednesday	7:30 AM to 5:00PM		
Thursday	7:30 AM to 5:00PM		
Friday	7:30 AM to 5:00PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			75	75	150
Summer					0

1. Basic Overview

An unannounced licensing visit took place at the center on 9/24/26. Lori Kilburg is the approved center director and was present for the visit along with other staff. Lori is qualified with a bachelor's degree in elementary education with and early childhood education endorsement, 20 years of experience with eight of those years at this center and three of those eight years as center director. Lori is also a lead teacher in one of the preschool rooms. The center uses identified licensed space within the Trinity Lutheran School building. The program operates year round and provides care to children age four years through fifth grade. The program does not operate on non-school days during the school year. Child care is offered after preschool/school. During the school year child care is provided to only children who are four years and older and who are enrolled at this preschool/school. During the summer, the program may offer child care to any child four years (must be entering kindergarten) and older in the community. The school does participate in the Iowa Voluntary Preschool Grant program. The center director states the center uses the Creative Curriculum and Teaching Strategies Gold. The center reports enrollment of 58 children at the time of the visit.

The center includes the following space on the main level that is licensed for use by the child care/preschool functions:
Room 141 (four/five years), capacity 16 children
Room 143 (four/five years), capacity 16 children
Room 120 (school age), capacity 19 children
Room 124 (fellowship hall, school age), capacity 100 children
Room 128 (library, school age), capacity 26 children

The center is no longer using rooms 122 or 145 for any licensed functions.

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The center includes the following space on the lower level that is licensed for use by the child care/preschool functions: Trinity Hall (cafeteria, lunch for preschool age children, later afternoon snack for all children, after school and summer child care for all children, and all meals and snacks served here for summer care), capacity 100 children.

Room 141 includes an adjacent restroom area with one toilet and one hand washing sink. Trinity Hall room includes adjacent restroom areas for boys and girls with multiple toilets/sinks/urinals in each. Hallway boys and girls restroom areas with multiple toilets/urinals/hand washing sinks are available nearby to other program rooms that have to travel for these functions.

The gymnasium is currently used for indoor large motor activities when it is available, however, it is not included in the license capacity for the center because it is not always available.

The preschool children are able to visit the library and music rooms weekly.

Required postings and child and staff files were reviewed. The licensing notebook including emergency drills, first aid supplies, playground checklist, radon testing, fuel burning appliances inspections, and policies were reviewed. All program space was observed. Staff and child interactions, food service, hand washing, and naptime practices and procedures were observed. Health and safety practices were also
reviewed including medication management, cleaning/sanitizing/disinfecting procedures, excluding ill children/staff, incident reports, and first aid kits.

Nutritional practices and food safety were observed. The center does not participate in the CACFP but knows they are responsible for meeting those requirements for all meals and snacks. The center serves morning snack, lunch, and afternoon snacks. Lunch is provided by the center during the school year. Snacks are provided by the center. During the summer children bring their lunch from home except for one day per week when the center provides lunch. The center director states the center provides milk for lunch. The center is reminded that lunches from home for non-school age children have to be monitored and supplemented by the center to meet CACFP requirements. The main school kitchen area is on the lower level of the building adjacent to the Trinity Hall room and is licensed by the local IDPH. There is a smaller kitchenette area on the main floor of the building adjacent to the fellowship hall area that is used by the center for dish washing, food storage, and snack preparation activities.

2. Identify Observed Strengths of the program

The center director is highly qualified with education and years of experience. The center employs a lead staff who is primarily in charge of the school age portion of the program. This arrangement works very well for the center. The program rooms are bright with windows, are generally spacious, and are very well stocked with organized and accessible materials to support program needs. Books are plentiful, arranged by topic, and are also displayed nicely for the children. The staff continue to work well together. The staff were once again observed to be highly engaged with the children in activities, and the children appeared to be enjoying their preschool/child care experience. Activity planning is done quite well and in detail at this center, including for school age children (activity planning done separately for different age groups). The center has a new outdoor play area with two new climbing structures and fall surfacing since the last licensing visit. Child and staff files and other required licensing documentation were again found to be highly organized at this visit.

3. Identify the aspects that fall below the standard

N/A

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

Targeted Assessment: Behavior Management
I discussed with (director) their oversight of behavior management related to helping childcare staff: 1) Understand expectations, 2) managing frustrations, 3) monitor performance. The center director provided the following responses:

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1) We have monthly meetings to go over struggles, successes and scenarios- what went well? what could have been handled differently? What will we try next time? I will also communicate via email with staff as a group to ensure they are up-to-date on trainings and ask/answer questions they might have. I will also check in weekly in person with staff to see how things are going as well as do a 'drive-by' to assist in situations as they are happening as needed. I review with staff afterwards to talk it over and see where they needed support as well as what they handled well.
2) I will step in to help out and defer them to somewhere else to catch a breath, take a break, gather their thoughts. Once student or situation at hand is taken care of, I will chat with staff one-on-one to have them share with me what happened, where the emotions jumped up and discuss how to better handle that in the future.
3) Mentioned above but I make it a point to check in and revisit with staff and chat about situations going on or concerns they or I have on how to handle situations and difficulties in doing so. Touching base on past concerns and having them share how the issue has been corrected and how performance shows that.

The following is the current licensed space used by the center and the current configuration of that space. The total capacity for the center has not changed as the center has requested a capacity of 150 children maximum. The individual license capacity for the licensed rooms are as follows:
Room 141 (four/five years), capacity 16 children
Room 143 (four/five years), capacity 16 children
Room 120 (school age), capacity 19 children
Room 124 (fellowship hall, school age), capacity 100 children
Room 128 (library, school age), capacity 26 children
Trinity Hall (cafeteria, lunch for preschool age children, later afternoon snack for all children, after school and summer child care for all children, and all meals and snacks served here for summer care), capacity 100 children.

1. Older outdoor play area structures do not have the depth of loose fill material needed in the required fall zones. The center shall avoid using these areas unless they are brought into compliance.

The center will continue with a full license. This report does not require a written response, however, please address the concern(s) noted in the report so that corrections are obvious and ensure that items remain in compliance. Thank you.

Date: 10/28/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.