Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Kids Club - Hubbard-Radcliffe Schools **Enrollment:** 69 **License ID No. (Reapplications)** 16191

Street: 501 Isabella St **City:** Radcliffe Iowa **Zip** 50230 **County:** Hardin

Mailing Address: 501 Isabella St, Radcliffe, IA, 50230

Director's Name: Brian Mangold **Phone Number:** 515-899-2111

On-Site Supervisor(s): **E-Mail:** bmangold@southhardin.org

Date(s) of Visit: 03-20-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-02-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-11-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			10	30	40
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2022 to 04-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Raymond Salsbury **Date:** 04-05-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

NA

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced annual visit was made to the Kids Club Hubbard-Radcliffe School program on 03-20-23 where I met with Brian Mangold who has been the school principal and program director since 2018. The program has made a shift in that there is no specific designated lead teacher but rotates between 10 school para-professionals who oversee the day to day operation of the program. The program is located in the Radcliffe Elementary school building and overseen by the school board. The program provides wrap-around daycare services identified as the Extended Learning Program (ELP) for the preschool children, and before and after school care for school age children. The preschool program operates in two sessions with one in the morning and the other in the afternoon and is operated under the oversight of the Department of Education 4 Year Old Preschool Grant program. Full day programming is offered on Wednesdays when the preschool program is not in session. The children have the option to attend the ELP program during the opposite session of the preschool class they are enrolled in. There are currently 13 children enrolled in the daycare program morning sessions, 16 in the afternoon session, and approximately 40 attend the before and after school program on a regular basis though it is open to all enrolled children. All aspects subject to licensing standards were reviewed during the visit.

The general arrangement of the program, and layout of the classroom remains the same as in prior visits. The ELP programming is located in a single classroom, and the after school program is operated out of the school gymnasium. The ELP classroom room has a secondary exit providing direct access to the outdoors and preschool playground. This door also serves as the primary entry for the program. Restroom facilities are located directly off the main classroom space so that children do not have to leave the room. A sink is also available in the classroom that is generally used for food prep. Windows along the exterior wall provide natural light, a view of the outdoors, and ventilation. The Kids Club after school programming is located in the school gymnasium which has multiple exits including direct access to the outdoors. Restrooms for this space are located outside the space off the main corridor and the staff do escort the children to the restrooms as needed. All areas were observed to be clean with no issues related to maintenance.

The ELP room has a more traditional pre-school design with a large open space that is divided into activity centers through the placement of play structures and furniture that do not create any blind areas. Activity centers include options such as reading, table games/puzzles, large & small manipulatives, dramatic play, group learning, and arts/crafts. The room was observed to be nicely decorated with both work completed by the children, and commercially produced learning concepts postings. The toys and materials where observed to be appropriate to the ages of the children present and in good repair though some items such as cots were beginning to show wear and nearing the end of their useful life. While not to the point that these items need to be replaced they should be monitored. A copy of the daily schedule and general curriculum themes were posted and generally follows the themes of the formal preschool to maintain continuity. The learning focus on the day of my visit was "Spring", and the small group activity, and large group teacher lead story time did reflect this theme. Good interactions were observed with the teachers being actively engaged with the children presenting the program and attending to the children's needs. The program uses a proactive positive approach to addressing behavioral issues with the teacher recognizing positive behavior, redirecting children, and helping them work through problem solving techniques to identify options to resolve issues.

Good health and safety practices were observed on the day of my visit. Chemical cleaners, medications, personal

belongings, and other items that could pose a safety risk to children were kept in storage where they were not accessible. It was noted that a teacher purse was hung on a hook and while elevated could still be accessible to some of the children that may be taller. It was recommended to move this to a more secure location such as in a cabinet. Though the school custodial serves do the primary cleaning of the facilities the staff do clean as needed and good cleaning practices were observed. The teachers did clean the table and waited for children to be out of the immediate area before doing so. There were no children currently taking any medications or with a diagnosed allergy. The program makes use of the school nurse to address any concerns regarding medication storage, administration, and documentation. The nurse also ensures that fully developed response plans are obtained for any child with an identified allergy. A limited first aid kit is kept in the classrooms with more extensive supplies in the school nurse's office. Good hygiene practices were observed with regard to hand washing.

The program makes use of a playground that has climbing structures that are appropriate for use by younger children. During the before and after school part of the program the older children primarily make use of the school gymnasium but have access to other school facilities. The equipment was observed to be in good repair. Foam rubber tiles are used for fall surfacing. The tiles were beginning to have some separation between the tile and while not to the point of being an immediate tripping risk will need to be monitored for realignment in the future. A storage shed is used to keep other outdoor play items that the children can choose from. The playground is fully enclosed by the building and chain link fencing which was in good repair.

Meals and snacks are prepared and provided by the school cafeteria. Snack items generally consist of prepackaged single serving items. Good food storage practices were observed. I was not able to observe a meal or snack service on the day of my visit but the staff identified that the children were provided with a choice between peach or pear fruit cups, and water. It was reviewed that Child & Adult Care Food Program (CACFP) guidelines do require that children be provided with two credible snack options. While water should always be available it is not counted as a credible food item. The center could offer a beverage of milk, or 100% juice as an option, or children should be provided with both snack options. Additionally snack options should be from 2 separate food groups. A copy of the planned menu was not posted and if it is unknown what snack options will be offered the center can maintain a calendar menu documenting what was served each day.

In reviewing administrative records all required posting were present and in an area readily accessible to parents. The center uses the school enrollment information to maintain contact information for parents and emergency contacts. The school nurse maintains the children's physicals and confirmed that a physical was present for all children. Staff files are maintained at the school district office and were generally found to contain all required documentation with the exception of about 50% of the staff who had not completed the Essentials Of Child Care training which is required in the first 90 days of employment. All inspection logs and certificates were available and current.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program has seen an increase in the use of the ELP program which continues to have a strong focus on curriculum plans designed to help the children build and retain the skills they have obtained in the formal preschool class.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
-- Documentation not found for approximately 50% of staff.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
-- Snacks need to consist of 2 credible food options from different food groups. A menu of planned, or calendar of provided snacks needs to be maintained and posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license will remain in effect at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.