Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Manning Child Care Center **Enrollment:** 82 **License ID No. (Reapplications)** 13188

Street: 123 Main Street Ste A **City:** Manning Iowa **Zip** 51455 **County:** Carroll

Mailing Address: PO Box 243, Manning, IA, 51455

Director's Name: Sara Jean Dahlgren **Phone Number:** 712-655-5437

On-Site Supervisor(s): Morgan Cook **E-Mail:** manningccc@gmail.com

Date(s) of Visit: 05-22-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-16-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-07-2021

Comments : State Fire Marshal inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	16	16	38	34	104
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2022 to 06-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 05-23-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 5/22/23. The new director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed as well as several other illness guidelines.

Manning Child Care Center is a center overseen by a Board and located in a downtown building that also houses a couple of other companies/businesses. The center opened in 9/2002. The center uses their own learning curriculum that is based off of several other curriculums. Children served range from six weeks in age to 12 years in age. The center is open year-round and also provides a drop-in service for families; although 24 hour notice is recommended.

The new director of the center as of 11/2022 is Sara Jean Dahlgren. Sara has past experience working in child care, including this center, and has taken many training hours as well to meet qualifications. The new on-site supervisor is Morgan Cook. Morgan also has past experience working in child care and has taken a number of professional development training hours to meet qualifications.

During the visit, children were observed napping in cribs, having tummy time in the infant room, being held, engaged in free choice play at the different learning stations set up in classrooms, washing their hands, sitting down for the day's lunch, and finally laying down on cots for afternoon naps. Staff were engaged with children and their activities.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

There is a secure entrance into the building. Security cameras have also been installed over the past year.

The center employs a full-time cook

The center has a Facebook page.

The center participates in NAP SACC (physical activities and good nutrition program for children). The center also participates in the 5-2-1-0 program around healthy kids.

The center participates in the food program (CACFP).

Parents receive a monthly newsletter (also an email option for the newsletter).

The center will provide a certain brand of formula as well as baby food for infants if needed.

There is an employee incentive system in place.

The center has good partnerships with other businesses in the community as well as Zion Lutheran Preschool in town.

The new director feels she has a very supportive and engaging Board as well as a good staff.

The director has quarterly staff meetings with other directors in the surrounding area.

The center is a pick up and drop off site for school-age children.

There is an indoor play area when weather does not permit outdoor play.

The center is a drop in center.

The center participates in QRS which is a voluntary program based on best practice. They have begun the IQ4K process as that has now replaced QRS.

Enrollment has increased over the past year.

The new director is organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
A doctor's authorization is needed for the one child under two years of age who has Tylenol.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
In 2022, August, September, and October fire and tornado drills were not documented. THIS IS A REPEAT ISSUE FROM LAST YEAR. IT WAS NOTED THAT THESE MISSED MONTHLY DRILLS WERE UNDER THE FORMER DIRECTOR AND THE CURRENT DIRECTOR DID NOT START UNTIL 11/2022. DRILLS HAVE BEEN DOCUMENTED MONTHLY SINCE 11/2022.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
The fencing along the playground remains an issue in a few spots. In one area, there is also a potential head entrapment (where fence connects to the building). THIS IS A REPEAT ISSUE FROM LAST YEAR.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was last conducted 5/12/23 - 5/15/23. Two tests are back and were below 4.0. The center is awaiting the other two tests. If radon levels in the two remaining classrooms come back below 4.0, then the center can switch to every five years testing so long as the radon levels always remain below 4.0. If 4.0 or higher, retesting and mitigation plans would need to be initiated and the center would go back to every two years testing.

The annual furnace inspection was completed 5/9/23.

It has been previously noted the center only does walking field trips around the surrounding area.

I-Power and IQ4K were discussed at the visit.

It is recommended staff also document on Pro-Care for daily sheets when diaper cream is not applied for those children with diaper cream authorizations.

Emergency medications should never be locked up.

It is recommended a door with a lock to the outside staircase be installed for better security.

The director will need to touch base with the center's evacuation location sites to ensure those people know of the emergency plan and to ensure it still makes sense for the center. Local EMS and/or CCR&R can be of assistance with this plan.

Separate monthly fire/tornado drills should be done for school-age children.

The UV Ray Index was emailed to the director after the visit concluded.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.