

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Panther Academy **Enrollment:** 54 **License ID No. (Reapplications)** 36659

Street: 321 W South St **City:** Monticello **Iowa Zip** 52310 **County:** Jones

Mailing Address: 321 W South St, Monticello, IA, 52310

Director's Name: Tammy Helgens **Phone Number:** 319-465-6882

On-Site Supervisor(s): N/A **E-Mail:** Tammy.Helgens@monticello.k12.ia.us

Date(s) of Visit: 03-15-2017

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** No NA **Date Signed:** 01-31-2017

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** No NA

Date Inspected: 09-05-2014

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X **Non-Profit** NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X **Preschool-Age** X **School-Age**

Get-Well Evening Care Special Needs

SCHEDULE: X **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	40	60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2017 to 04-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Heidi Brown

Date: 03-20-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

I arrived at the center on 3/15/17 for an unannounced licensing visit. I met with the director, Tammy Helgens. The director started in 9/2015. She has two years management experience and also has worked in the preschool/kindergarten classroom. The center is located inside of an elementary school.

This classroom was for preschool-school aged children. There were 23 children to 3 staff. I observed the children and staff at the bowling alley. They had lunch of pizza and pop. The children used the restroom and then washed their hands. They boarded the bus and headed back to the school. They were able to play outside or play basketball. When they entered the classroom they were able to chose from legos, my little ponies, cards, dollhouse with people, or kitchen with play food/dishes.

Each classroom had an age appropriate curriculum posted. Lesson plans were appropriate which included: active and quiet times, large-group activities, small group activities and time to play alone or with others, indoor and outdoor playtimes, and time for children to select their own activities and teacher directed activities. A wide variety of toys, educational games, puzzles, and books were available to the children to utilize. They were all in good condition. The environment was clean and safe. Classrooms were decorated with educational materials that were age appropriate.

Nutrition Practices:

Food preparation and storage procedures were consistent with NHSPS. The center chooses not to participate in the CACFP Program. The center offers breakfast (when school is not in session) and afternoon snack. They rotate their menu on a monthly basis. Children are expected to bring their own lunch (when school is not in session).

Health and Safety:

Medications are stored in original containers with physician/pharmacist directions and label intact. Medications are inaccessible to public and the center is able to provide documentation of medication given. Staff and children were observed hand washing and they followed recommendations from the IDPH for appropriate hand washing. All first aid supplies recommended by the IDPH were available in the centers first aid kits. Tornado and Fire Drills were practiced and documented once a month as required. Radon and heating annual testing had been completed. The center did have carbon monoxide detectors as required.

Playground:

The playground included: slides, climbing structure, swings, basketball hoops, and a grassy area. Rubber tiles provide surfacing. Trees provide shade.

Field Trips/Transportation:

The center takes walking field trips and utilizes the school bus for field trips. They have gone to the: bowling alley, swimming pools, movie theater, Bloomsberry Farm, Jumping Janes, fire department and the police station.

Administrative Records:

The following posting were available on the date of my visit: Mandatory Reporter, Handbook Availability, Consultant Contact, License, Emergency Procedures for fire and tornado, and no smoking signs. Reviewed 5/54 children and 2 staff files. All policies and procedures were reviewed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has done an excellent job of maintaining core staff. One employee has been there since 2008. Another employee has been with the center since 2010.

Staff and children files were well organized and in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.15(1) Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines.

-Several snacks were not credible. This worker sent the director a list of credible vs. non-credible snacks.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center needs to work on their staff/parent/emergency handbooks. Several examples were sent to the center director. Once they are completed they should be sent to CCR&R for an initial review and then to this worker.

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (563-263-9302 or hbrown@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

I encourage you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out who your consultant is: <http://idph.iowa.gov/hcci/consultants>

I encourage you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: http://www.iowaccrr.org/who_we_are/region_5/

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