06/29/2023

Sandra Kittle
60444 Levi RD
Glenwood, IA 51534

Dear Child Care Provider:

This letter is in regards to the pre-inspection visit at your Registered Child Development Home B conducted on 06/28/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) **Facility Requirements**

441 IAC 110.8(1)"g" The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.

441 IAC 110.8(1)"h" The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 110.8(1)"n" Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.

3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.

4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.

5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(2) **Use of Outdoor Space**

441 IAC 110.8(2) “b” When there is a swimming or wading pool on the premises:

1. A wading pool shall be drained daily and shall be inaccessible to children when it is not in use.

2. An aboveground or in-ground swimming pool that is not fenced shall be covered whenever the pool is not in use. The cover shall meet or exceed the ASTM International (formerly known as the American Society for Testing and Materials) specification intended to reduce the risk of drowning by inhibiting access to the water by children under five years of age.

3. An uncovered aboveground swimming pool shall be enclosed with an approved fence that is non-climbable and has a minimum height of four feet.

4. An uncovered in-ground swimming pool shall be enclosed with a fence that is non-climbable and is at least four feet high and flush with the ground.

441 IAC 110.8(4) Emergency Plans

441 IAC 110.8(4) “b” The provider must have procedures in place for the following:

1. evacuation to safely leave the facility

2. relocation to a common, safe location after the evacuation

3. shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue

4. lock down protocol to protect children and providers from an external situation

5. communication plan and plans for reunification with families

6. continuity of operations plans

7. Procedures to address the needs of individual children, including those with functional or access needs

Findings:

441 IAC 110.8(1)“g”
**Fire Extinguisher- the provider is in need to purchase the correct size of fire extinguisher. She has three 1A 10 BC, but not a 2A 10BC.

441 IAC 110.8(1)“h”
**Smoke detectors- the provider is in need to add one smoke detector to the childcare area. It was briefly discussed to add one in the living room area near the fireplace. The home did have two smoke detectors that are in place near the top of the two stairways, but no other detectors.

441 IAC 110.8(1)“n”

**Pet forms. The provider has one dog and two cats. The two cats are in need of the veterinary check and completed form.

441 IAC 110.8(2) “b” Swimming pool area

**The swimming pool area is in need of some updating with non-climbable fencing. The provider showed compliance the type of lattice that they planned to use for the bottom of the area. The provider is encouraged to add non-climbable "fencing" above the railing of the pool area. The gate has a lock on the inside, but the gate is not 4 ft tall. This area will also need additional height to it.

441 IAC 110.8(4) “b”

**Emergency preparedness plan, the provider did not know she needed this plan before this visit. Prior to compliance staff's completion of this letter, the provider emailed her completed plan.

Suggestions/Recommendations:

For compliance staff to be able to approve your application for in-home childcare the following items will need to be turned in:
1. Picture of 2A 10 BC fire extingusher on your main floor texted to 712-435-0576 or emailed to sburris@dhs.state.ia.us

2. Picture of installed smoke detector in your living room texted to 712-435-0576 or emailed to sburris@dhs.state.ia.us
3. Pictures of completed vet forms for two cats texted to 712-435-0576 or emailed to sburris@dhs.state.ia.us
4. Pictures of updates to your pool area that show updated non-climbable lattice around the area of the pool, also pictures of the changes made to the gate to make it non-climbable. These can be texted to 712-435-0576 or emailed to sburris@dhs.state.ia.us

These updates are due by July 28, 2023. If you have any issues with completion of these items, please contact compliance staff and we will discuss next steps of completion.

Corrective Action Required:

If you need any assistance please contact CCR&R staff Greg Smith at 712-579-4167 or your compliance staff.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).