

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Ankeny BASP-Rock Creek **Enrollment:** 85 **License ID No. (Reapplications)** 44378

Street: 3800 NW Abilene Rd **City:** Ankeny Iowa **Zip:** 50023 **County:** Polk

Mailing Address: Central Program Office 1705 NE Trilein, Ankeny, IA, 50023

Director's Name: Nancy Jeffs **Phone Number:** 515-965-9629

On-Site Supervisor(s): Kristi Atzen **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 04-02-2018

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-17-2018

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 08-03-2017

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2018 to 04-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Debbie Hammer

Date: 04-02-2018

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 4/2/18. The on-site supervisor was present throughout the visit. The Director was present for a portion of the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the director over all these school age programs, and meets the requirements to be director. Each school has an on-site director who meets the 75 point requirement for the position. Kristi Atzen has been the on-site director at this school since 2014.

This site provides care during the school year only. The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm. Most of the time the children meet in the cafeteria and the gym. The program can also use the computer lab when needed.

Average morning attendance is between 12-17 children, with late start Wednesday morning's attendance being closer to 50 children. Afternoon attendance averages around 80 children.

Morning care offers the children free play choices with the different activity centers set up on the cafeteria tables . Afternoons start with the children checking in, washing hands, then having snack. The staff will then review the schedule for the day. Weather permitting the children will go outdoors to play. If they can't go outside they will do some kind of a group activity in the gym. Time is also allowed for homework. Each day they spend about an hour doing the various enrichment activities. These enrichment activities are rotating kits that each school keeps for nine weeks. There are always STEM choices, and the other activities vary but can include art, adventures, and physical activities.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The on-site supervisor Kristi believes their program strength is due to the structured program they offer; they are much more than just child care.

The communication between the school staff and this program is excellent and any problems seen by either group is shared with the other.

The children like the fact that they can spend more time with their peers after school when they all attend this program.

The on-site supervisor has been with this program for three years and has strong leadership skills and communication skills. The staff at this site have developed good relationships with the parents and children. The parents are trusting of staff.

The program has a strong relationship with the school and they share the space well.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)a: All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.

Two prescription medications were not stored in the original container and did not have a label with the physician or pharmacist directions.

V. SPECIAL NOTES/RECOMMENDATIONS:

The new CACFP (food program) guidelines that went into place on 10/1/2017 were discussed. The children can have school breakfast if they choose prior to school and the program offers an afternoon snack that meets the CACFP guidelines.

All staff, with the exception of newly hired staff, have completed Essentials training. Staff that are newly hired are on target to complete Essentials training within their first 90 days of employment. The center has created a disaster kit as well as a written disaster/evacuation plan.

Discussion took place regarding food action allergy plans if a child has an allergy and is on an emergency medication. The program can get the action plans from the school nurse and should keep them in their files for the program.

A new, full, two-year license is recommended.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2663 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.