Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: St Albert KidzKare

Provider No.: 52554

Address: 400 Gleason AVE, Council Bluffs, IA, 51503

County: Pottawattamie

Director's Name: Holly DeRocher

On-Site Supervisor:

Phone Number: 7123233703

E-Mail: derocherh@saintalbertschools.org

HHS Visit Date: 10/01/2025

Licensing Period: 06/01/2024 to 06/01/2026

Fire Inspection:

Date Inspected: 08/17/2023

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				150	150
Summer					0

1. Basic Overview

An unannounced licensing visit was made to St Albert KidzKare on 10/1/25. The center is located in the St. Albert Elementary School. The gym and an additional room can be used although they don't use the additional room. Holly DeRocher is the director. She has her bachelor's degree in Elementary Education, master's degree in School Leadership and she has several years of experience working as a teacher. She became the school principal within the last year. The center provides child care for school age children. They serve kindergarten to 5th grade for before and after school, during school breaks and during the summer. This program was previously under the Sheryl K Johnson child care license. There are 100 children enrolled and the capacity is 150 children. I met with Holly DeRocher during my visit. Holly DeRocher does not have an on-site supervisor which we discussed during the visit. Holly stated she needs to learn to delegate now that she is the principal. The program opened on 6-10-2024.

Observation of room:
There were 63 students and seven staff present on the day of my licensing visit. The children were having fun playing in activity centers in the gym. The children participate in different activities in the gym. Half of the gym is used for table time and the other half of the gym is used for dodgeball and large motor skills. Staff had excellent interactions with the children. They were positive and attentive to the needs of the children. The program has a fun variety of age and developmentally appropriate toys that are rotated. You will need lesson plans/activities. Make sure you have a daily schedule posted. A weekly newsletter is provided to families. The center uses Brightwheel for attendance, billing and parent communication.

Nutrition:
The program participates in the free summer breakfast/lunch program. They walk to the St. Albert High School cafeteria for the breakfast/lunch. If children bring their lunch, it is refrigerated. The center provides a morning and afternoon snack of fruits, yogurt, apple sauce, etc. During the school year, the center provides the afternoon snack. On breaks and days off during the school year, the children bring their own lunch. Menus are posted in the summer and emailed to the parents. Make sure you follow the CACFP food program guidelines even though you are not on the federal food program. Make sure you have thermometers in the refrigerators/freezers.

Health and safety:
Fire and tornado drills are not practiced and documented. The center does not have diagrams or emergency numbers posted for fire/tornado. Make sure you practice and document monthly fire and tornado drills. Since you are in a school, the school is responsible for radon testing. Holly said all of the appliances are electrical so a fuel burning inspection is not required. The center is not using the three-bottle process. Make sure you have an EPA and child care approved product you are using for sanitizing. You need to follow the three-bottle procedure 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing. If you are using bleach/water, you need to follow the mixing instructions on the specific bottle of bleach you are using. Bleach/water needs to be mixed daily. There are other products

that are acceptable that don't need mixed. Please contact your child care nurse consultant, Jennifer Minchew, for options or your Child Care Resource and Referral worker. No children were prescribed medication at the time of my visit. Holly said they would follow the medication procedures if someone was on medication. They would have the school nurse dispense any medications. You should have at least one staff certified in medication management in the event the school nurse is not present. Emergency policies and procedures are in the handbook. They also follow the guidelines the dioceses from Des Moines provide. A large first aid kit is in the nurse's office.

Playground:
The center can use the school playground and they use the school practice field. They take equipment outside. They are able to play on the concrete area by the playground. Monthly playground inspections are not being completed. Please complete and document monthly playground safety inspections. The fall surfacing is turf.

Transportation:
The program doesn't provide daily transportation services. A school bus is used for field trips. During the summer field trips are taken to the library, swimming pool, etc.

Administrative records:
Two staff files were reviewed. They were missing CPR/first aid, Universal Precautions, Iowa SING background checks, national background checks, annual staff training and one was missing mandatory child abuse training. Ten children's files were reviewed. Eight were missing the annual statement of health and all ten were missing permission for the center to secure emergency care in the event of an emergency. None had permission for field trips, but Holly reported they are obtained before each field trip.

2. Identify Observed Strengths of the program

Holly DeRocher and staff are very excited and enthusiastic about the program. St Albert KidzKare is a wonderful resource for the school and community. Staff had excellent interactions with the children. Holly identified their strengths as being flexible for families, it's a very positive environment, their safety standards are high and both the kids and staff are happy.

3. Identify the aspects that fall below the standard

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs. State record checks are to be done every two years. Federal record checks must be completed every four years.

109.7(2): Center directors and all staff have the required contact hours of training. Two staff files were reviewed. They were missing CPR/first aid which is required every two years, Universal Precautions which is required annually, annual staff training and one was missing mandatory child abuse training which is required every three years. Please review files and make sure all staff are current on their mandatory training and annual training.

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care. None of the children had permission for the center to secure emergency treatment.

109.9(2)j: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions. Please have all parents complete the annual statement of health.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Please post emergency diagrams and phone numbers. Please complete monthly fire and tornado emergency drills and document them.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept. Please complete monthly playground inspections and document them.

CHILD CARE CENTER ANNUAL EVALUATION

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents. The center shall have a written curriculum that uses developmentally appropriate practices and a written program of activities planned according to the developmental level of the children. The center shall post a schedule of the program in a visible place. The child care program shall complement but not duplicate the school curriculum. Please complete and post lesson plans and daily activities.

109.13(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed. Staff preparing food that have injuries on hands wear protective gloves. Staff serving food use clean serving utensils and have clean hands/wear protective gloves. Please begin using the three-step bottle procedure. The center was not following the correct sanitizing procedures and were not using the three-step bottle procedure 1. Soap/water for cleaning, 2. Water for rinsing, 3. Your EPA and child care approved product for sanitizing. If you are using bleach/water, you must follow the mixing instructions on the specific bottle of bleach for sanitizing and disinfecting - they are mixed at different strengths. Bleach/water must be mixed daily. You can discuss other product options for sanitizing and disinfecting with your child care nurse consultant.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 6-1-2024 to 6-1-2026.

Please send me an email by 10/31/25 and let me know how the noncompliance items listed above have been corrected.

A referral was made to Child Care Resource and Referral for consultation and training on a variety of topics i.e. lesson plans, emergency policies and procedures, sanitizer options, licensing rules, staff files, training, background checks, etc.

Date: 10/07/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.