Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Building Blocks Academy **Enrollment:** 28 **License ID No. (Reapplications)** 51295

Street: 604 Crew Drive **City:** Woodbine Iowa **Zip** 51579 **County:** Harrison

Mailing Address: 604 Crew Drive, Woodbine, IA, 51579

Director's Name: Deb Moores **Phone Number:** 712-647-3525

On-Site Supervisor(s): **E-Mail:** deb.moores@thecrewcenter.com

Date(s) of Visit: 01-10-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-14-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	18	24		62
Summer					0

QRS Rating: 2

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 01-24-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Building Blocks Academy opened on January 4,2021. The center is owned by the board. The center is connected to the Crew Center (Crew stands for community, recreation, education and wellness). The center offers full and part time child care to children infant age to preschool age. The hours of operation are 6:00 am to 6:00 pm. Monday through Friday. Deb Moores is the director. There are 28 children enrolled at this time.
I met with Deb Moores during my licensing visit on January 10, 2023.

Observation of rooms:
There are four program rooms: Two rooms are currently being used for infant rooms, one room is for two year old and one room is for two and three year olds. The two and two/three year old rooms include loft rooms that are secure and have gates at the bottom and top of the stairs. The child care center also uses the Crew Center gym for programming.
The program rooms looked great and had a fun variety of age and developmentally appropriate toys and equipment.
All rooms were in ratio.
Daily sheets looked good, they are online on the Procare app.
Please remove tacks/push pins from the two year old room and the two and three year old room as they are a health and safety hazard if they were to fall on the floor and a young child could swallow them. This was reported in my licensing visit evaluation in 2022 and needs to be corrected immediately.
The staff were attentive to the needs of the children.
Purell is used for sanitizing and Oxivir is used for disinfecting. Please use three separate sets of bottles for both sanitizing and disinfecting 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your approved product for sanitizing and disinfecting.

Nutrition:
The center provides the breakfast and snacks every day, the Woodbine Community School prepares the lunch. Menus were posted. Please follow the CACFP food program guidelines.

Health and safety:
The center follows the medication management procedures/medication log when a child/children are on medication.
Four radon tests was completed in April and May of 2022, test scores were in the acceptable range.
Monthly Fire/tornado drills weren't documented from July 2022 to December 2022. Monthly fire and tornado drills must be practiced and documented.
Please remove tacks/push pins from program rooms as they are a health and safety hazard if they were to fall on the floor and a young child could swallow them.
It was reported that the building has electric appliances.

Playground:
The center is adding a shelter and turf surfacing. Monthly playground safety checks weren't documented from July 2022 to December 2022. You must complete and document monthly playground safety checks.

Transportation:
The center doesn't provide daily transportation services.

Administrative records:
Children's files were read and were in good order. Four staff files were read and were in good order.
Staff meetings are held monthly and Deb provides staff notes every two weeks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Building Blocks Academy is a beautiful center and is a wonderful resource for the Woodbine Community. Deb Moores is the director, she has done an excellent job learning the DHS rules. She is very confident, organized, and proud of the program. Staff were attentive to the needs of the children.
The center has a very active helpful board.
The center participates in the Quality Rating System (QRS) and they are a level 2 and Deb is working on IQ4K.
The center uses the Procare app to communicate with parents.
The center has security cameras.
The center receives grants for equipment, supplies etc.
A parent survey is completed at least annually.
Deb is working with Child Care Resource and Referral worker Greg Smith every other month on a variety of topics.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Monthly Fire/tornado drills weren't documented from July 2022 to December 2022. Monthly fire and tornado drills must be practiced and documented.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground safety checks weren't documented from July 2022 to December 2022. You must complete and document monthly playground safety checks.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for Building Blocks Academy for 1-1-2023 to 1-1-2025.

Please remove tacks/push pins from program rooms and hallways as they are a health and safety hazard if they were to fall on the floor and a young child could swallow them. This was reported in my licensing visit evaluation in 2022 and needs to be corrected immediately.

The approved fire marshal inspection will be due by 12-14-2023. (They are good for three years)

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.