

10/20/2022

Angela Robinson
814 Sycamore ST
Janesville, IA 50647

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 10/18/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) **Facility Requirements**

- 441 IAC 110.8(1)“ a” The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child’s parent, for a responsible person who can be reached when the parent cannot, and for the child’s physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information
- 441 IAC 110.8(1)“ i” Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported.
Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home’s hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.
All signs shall include:
1. The telephone number for reporting complaints, and
 2. The Internet address of the department of public health (www.iowasmokefreeair.gov)
- 441 IAC 110.8(1)“ n” Providers shall inform parents of the presence of any pet in the home.
1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal’s routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
 2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
 3. Aquariums shall be well maintained and installed in a manner that prevents children

from accessing the water or pulling over a tank.

4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.

5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(4)

Emergency Plans

441 IAC 110.8(4)

Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

Findings:

This worker arrived at the home on 10/18/22 around 2:15pm to find the children napping. Safe sleep procedures were observed. On this date Angela had 6 children present. She did have 4 children under the age of two and no children under the age of 12 months. She was in compliance with her numbers and age ranges for category B.

A complete tour of the home was completed with the following noted:

1. Angela did have numbers for parents written on paper and posted and accessible near the phone but it did not include the emergency contact if parents cannot be reached and the child's physician.
2. Emergency and disaster plans for fire and tornado were not written and posted by the secondary exit. She did have one by the primary exit.
3. Angela did not have any non-smoking signs posted and they need to be at every entrance of the home.

The outdoor area was observed with no hazards noted.

A full review of records noted some items needing updates:

4. Angela did have annual exams for all four dogs but her dog Grace needed an updated one. Angela did report the exam is scheduled for 10/19/22.

In regards to the files for the children in care,

Angela's had everything she needed in the children's files. Angela's files were organized so this worker was able to look through them without the assistance of Angela so Angela was able to tend to the children in getting them up from naps and getting diapers changed accordingly.

Suggestions/Recommendations:

1. Angela did have numbers for parents written on paper and posted and accessible near the phone but it did not include the emergency contact if parents cannot be reached and the and the child's physician.

Angela did ask why she needed to have the emergency contact and Doctor information on that written documentation as she would just call the parent. We did discuss scenarios where she might not be able to reach a parent if they cant answer the phone at work. We also discussed the need to have that information with her if she takes the children on walks or goes to the park. I shared some examples including if she were at the park and something happened to her and others needed that information. Angela agreed to update the documentation accordingly to include all the information that is required. Angela should get that updated documentation tome via a picture within the next two weeks.

2. Emergency and disaster plans for fire and tornado were not written and posted by the secondary exit. She did have one by the primary exit.

We discussed the expectation of having the emergency and disaster plans by the primary and secondary exits. Angela shared that her husband does not wants stuff posted on the walls in the main living area of the home and we discussed a location that would be appropriate. Angela should send me a picture to verify she has that posted accordingly within the next two weeks.

3. Angela did not have any non-smoking signs posted and they need to be at every entrance of the home.

Angela shared that she has never had these posted as no one in the home smokes. We did discuss the registration guidelines of having the non-smoking signs posted at every entrance and in a vehicle if she transports but she reported she does not transport children. Angela should send me a picture of the non-smoking signs posted accordingly within the next two weeks.

4. Angela did have annual exams for all four dogs but her dog Grace needed an updated one.

Angela did report the exam is scheduled for 10/19/22.. Angela was fully aware that her dog Grace needed to get an update. She did share that they had actually taken the dog previously but her dog was anxious and the vet could not perform the exam. she does have some medication to give Grace tomorrow before the exam so it can be completed as needed. Angela will send a copy of the exam report to this worker accordingly.

You may contact your local CCR&R for further assistance if needed.

Corrective Action Required:

Angela agreed to send pictorial documentation of the missing items noted above. Please email pictorial documentation of compliance to me at cweber@dhs.state.ia.us or text me at 319-429-0749. Please send all necessary compliance documentation within 2 weeks of the receipt of this letter.

Thank you for the service you provide to the children in your community.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-429-0749 or cweber@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Christine Weber



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Social Worker II

Tracy Wynn

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).