

RECOMMENDATION FOR LICENSE:	
X	FULL license from 03-01-2020 to 03-01-2022
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Debbie Hammer

Date: 02-17-2020

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 2/13/20. The on-site supervisor was present throughout the visit. Nancy Jeffs, area director, was present for the majority of the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The playground was not observed due to inclement weather.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the area director over all these school age programs and Jill Heimerman is the co-director over all of these programs; both meet the requirements to be director. Each school has an on-site supervisor who meets the 75 point requirement for the position. Kristi Atzen has been the on-site supervisor at this school since 2014.

This site provides care during the school year and can be used during the summer as well. The before school hours are 6:30 -7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm. If school is delayed due to weather or canceled, the program starts an hour late and will close at 4:30 pm if school is out early due to weather or canceled. Most of the time the children meet in the cafeteria and the gym. The program can also use the computer lab and library when needed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The on-site supervisor has been with this program for a little over five years; she brings strong leadership and structure to the program. The on-site supervisor makes the children in the program a priority.

The communication between the school staff and this program is excellent and any problems seen by either group is shared with the other. The on-site supervisor can meet with teachers daily if needed to discuss how a child has been during the school day. There is a strong partnership between the program and the school.

The staff at this site have developed good relationships with the parents and children. The parents are trusting of staff. The on-site supervisor works with parents on planning for a child if a child needs extra support or experiences difficulties in the program.

The program has a strong relationship with the school and they share the space well.

The staff receive strong support from the directors of the program.

The on-site supervisor meets with staff everyday before programming and processes with staff at the end of the day.

During the visit staff were observed to be positively and actively engaged with the children. Staff were responsive to the

children's needs. Staff and the on-site supervisor responded well to a child displaying difficult and disruptive behaviors.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.

An emergency prescription medication at the center was expired.

V. SPECIAL NOTES/RECOMMENDATIONS:

The on-site supervisor believed the prescription medication was expiring at the end of February. The on-site supervisor will ensure that a new prescription is brought to the program as soon as possible.

Discussion took place regarding emergency action plans for children with allergies and emergency medication. Two actions plans at the center have not been updated for a little over a year, these should be updated annually to ensure there are no changes in the plan.

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.