Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Sarah Phipps

Provider Name: Sarah Phipps

Provider No.: 24926

Address: 6700 Tennessee DR SW, Cedar Rapids, IA, 52404

E-Mail:

County: Linn

Phone Number: 5152904046

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 3/6/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [X] Infant(0<24 mos)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

1. Basic Overview

Sarah shared that she has been providing childcare since around 2001. She shared that quite some time ago she did participate in the prior quality rating system and Child Net. She is not a participant of the current IQ4K quality rating system. She is not a participant of the Food program but did report that she provides the basic food groups. Sarah shared that she is willing to care for children from infant through the age of 4. She noted that they typically leave he care once they are able to attend Preschool. Sarah primarily uses the lower level of her home for childcare. The children might spend a short amount of time on the main level if Sarah needs to prepare something in the kitchen. Sarah does have a fenced in yard. Sarah does have an above ground pool, but it is fenced off accordingly to childcare standards. Sarah shared that the children do not utilize the pool. She did share that she will use a water table or sprinkler for other water play. Sarah does provide transportation. She shared that she and the children frequently go on field trips anywhere from 2-4 days per week. This includes outings to the library and to an indoor/outdoor nature area. Sarah does have three dogs. Those pets do interact with

the childcare children. Sarah does not have an approved substitute or assistant.

2. Identify Observed Strengths Of The Program

This worker observed 4 children present on this date. Sarah shared that she typically has 7 children. The children were sitting at a table eating cereal when this worker arrived. After breakfast they transitioned into free play. Sara's lower level of her home is set up specifically for childcare. She had numerous play items for the children including blocks, trucks, books and puzzles. Sarah does have snow boots, and rain boots for all the children and her outdoor space has turf laid down so it does not get muddy. Sarah talked about getting the children outside regularly and she has the snow pants and appropriate clothing for all the children. She has a variety of activities to offer to the children. This worker observed Sarah in redirecting the children if needed and observed her to comfort one child who began to cry. The children presented as comfortable in her care.

Sarah shared that she communicates daily with the parents and sends a notebook back and forth for the babies to include when they ate and napped and were changed.

Sarah's policies/contract was nicely written, and she had much more than the 2 minimum required policies. She does update those yearly and has the parents sign them accordingly.
Sarah's Emergency Preparedness Plan was also detailed.

Sarah's documentation was nicely organized into folders and a file box, so this worker was able to review her documentation while she changed diapers and supervised and interacted with the children.

3. Identify The Aspects That Fall Below The Standard

Sarah was in full compliance with all mandated regulatory requirements of a Registered Child Development Home.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category B provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Sarah was in compliance with her EPP.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
Sarah did not yet have anything written in regard to notifying parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 3/6/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Ravyn Phelps with Child Care Resource and Referral if you have any ongoing compliance or training needs. Ravyn Phelps can be reached at 563-594-9683