Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Full Circle Child Development Center LLC **Enrollment:** 160 **License ID No. (Reapplications)** 37763

Street: 9375 Bishop DR **City:** West Des Moines Iowa **Zip** 50266 **County:** Polk

Mailing Address: PO Box 730, Waukee, IA, 50263

Director's Name: Jarrid Cyr **Phone Number:** 515-987-9642

On-Site Supervisor(s): Katie Cyr **E-Mail:** fullcirclecdc@gmail.com

Date(s) of Visit: 05-30-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-05-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-25-2023

Comments : West Des Moines Fire Marshal. The Fire Marshal was out on 1/25/23. The center had some things they needed to correct and the re-visit date was 2/24/23. The center will need to contact the Fire Marshal about the updated inspection report.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	50	41	129	0	220
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2022 to 06-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 05-31-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 5/30/23. The owner/director, Jarrid Cyr, was present throughout the visit. The on-site supervisor was present for a portion of this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Full Circle Child Development Center is a center located in West Des Moines in a strip-mall area that opened for business on 1/30/12. The center is family owned. Jarrid Cyr and Katie Cyr are the owners as well as the director (Jarrid) and on-site supervisor (Katie). Both individuals have prior experience working in child care and meet the qualifications for director and on-site supervisor. The center serves children ages six weeks in age through roughly five years in age from 6:45am - 5:45pm Monday through Friday. The center utilizes the Creative Learning Curriculum and the High Scope Curriculum in classrooms.

There are 17 classrooms total. Some of these classrooms are connected to each other so they are shared space.

During the visit, several classrooms were observed outside on the playground when it was their outdoor playground time. In other classrooms, children were observed napping in cribs, being held, being bottle fed, engaged in free-choice play at the different learning stations set up in classrooms. Additionally, children and staff were observed washing their hands. Children discussed with this consultant practicing monthly fire and tornado drills and where they relocate to for these drills.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has a secure entrance. Families are given two keys pads at initial enrollment to gain access into the center. Families (as well as staff) also sign in/out of the center using the electronic system in place.

There is a communication center/desk at the main entrance that is staffed so that families and children can be greeted in the morning. The two main offices are also located near the main entrances.

The center is family owned. All lead teachers in classrooms have degrees or working towards degrees.

Many of the forms/handbooks/etc. are online (electronic daily sheets, center website, etc.). The center has been incorporating Bright Wheels into more of their online activities.

Each classroom periodically will send out a classroom newsletter with updates of activities. Again, information is also often sent through Bright Wheels.

Monthly or every other month, staff meetings are held.

The center has implemented a "Super Saturday" for a thorough cleaning, sanitation, disinfecting throughout the center. There are two "Super Saturdays" a year.

Children participate in a formal and free large-motor gym activity with professionals.

All classrooms were clean and nicely decorated. Good staff-child activities were observed.

The center has an indoor gym when weather does not permit outdoor play. The center has also added a toddler playground over the past year.

There is a good mix of tenured and newer staff. Staff reportedly work well with each other.

Enrollment has increased over the past year.

Bonus incentives are provided to staff who get their training completed ahead of deadlines.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.4(3)a: Postings are required for: The certificate of license. Notice of exposure to communicable disease. Notice of decision to deny, suspend, or revoke center license or reduce to provisional status. All postings shall be conspicuously placed at main entrance of center.
The center had an older, expired licensing certificate posted.

109.9(2)c: All files contain information regarding the specific health and medical needs of a child including information regarding any prescribed treatment.
For school-age programs in the child's school, all files include a statement signed by the parent that the immunization information is available in the school file.
Number not in compliance: 2 children did not have current physicals in their files. THIS IS A REPEAT ISSUE FROM LAST YEAR.

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
One child needs to have the Food Allergy Action Plan updated as the former epipen is now expired. It was noted a current epipen was also present.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. The center recently painted some of the classrooms. Evacuation procedures/posting were missing in one of the infant classrooms.
2. Fire and tornado drills appear to be being done from speaking with staff and children in classrooms, but several 2022 drills were not documented on the monthly fire/tornado drills form.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
Several bolts on the bottom of the fence on the playground still need to be cut/capped so that no more than two threads are showing. THIS HAS BEEN AN ISSUE NOW FOR THREE YEARS.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area.
The center recently painted some classrooms, but the diapering procedures were not reposted in one of the one/two year old classrooms.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was last conducted 7/12/21 - 7/14/21. Radon levels in classrooms came back below the 4.0 cutoff. Because all classrooms came back below the 4.0 cutoff, radon testing can now be done every five years so long as the levels remain

below 4.0. If 4.0 or higher, mitigation strategies will need to be incorporated and the center would move back to every two years testing.

The furnace is inspected quarterly and the last invoice on file was from 4/6/23.

It was previously noted for transportation on field trips, the center contacts with the Waukee School District and use a bus. Children's emergency contacts and a first-aid kit are always taken along.

Infants should not have tummy time on boppy pillows.

This consultant's most current information should also be posted at the second entrance (second building).

I - Power and IQ4K were discussed at the visit.

A current licensing certificate was emailed to the center after the visit concluded.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.