Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Highland Summer Adventures

Provider No.: 53185

Address: 220 Schnoebelen St, Riverside, IA, 52327

County: Washington

Director's Name: Courtney Dietze

On-Site Supervisor:

Phone Number: 3196482821

E-Mail: cdietze@highlandhuskies.org

HHS Visit Date: 07/27/2026

Licensing Period: 05/01/2026 to 05/01/2028

Fire Inspection:

Date Inspected: 11/25/2025

Comments: completed by State Fire Inspector and due every 3 years

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [ ] School Year
- [X] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday			6:30 AM to 5:30 PM
Tuesday			6:30 AM to 5:30 PM
Wednesday			6:30 AM to 5:30 PM
Thursday			6:30 AM to 5:30 PM
Friday			6:30 AM to 5:30 PM
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer					0

1. Basic Overview

Highland Summer Adventures is a new program (2026) held in the gymnasium at the elementary school in Riverside. It provides all day summer care to school age children. Courtney Dietze is the Director. She holds a Masters Degree and has been a teacher at Highland Elementary since 2021. On Site Supervisor requests must be sent to HHS through IPOWER.

Permission to Open was earned in May 2026 after an HHS visit. On July 27,2026 a licensing visit was conducted.

Center Nutrition:

The program food is provided by the school. We discussed that the menu should be modified to meet CACFP requirements or the program would be cited next year regarding snacks being served that do not meet CACFP requirements. If the program chooses to expand during the school year CACFP requirements must be met.

Center Health and Safety:

Fire and tornado drills had been completed and documented for summer months. The program contains a first aid kit that is taken outdoors. We discussed action plans for any health issue, especially allergies or asthma. Also reviewed were medication storage and documentation. The program is exempt from radon testing and fuel burning appliances inspection since it is serving school age children only.

Sanitation procedures were reviewed. We discussed the current cleaner is what the school uses. HHS encourages you to staff this cleaner with your CCNC.

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Lighting, temperature and ventilation was adequate the date of the visit. All restrooms contain ventilation.

The program was in ratio and staffed with an extra person in each group. Staff knew who they were supervising and the ages of the children in their group.

Center Outdoor Play Area:

The program outdoor play area is the school recess area. No safety hazards were noted. Playground inspections were conducted and documented monthly. The childcare weather watch is utilized on questionable weather days to assist in determining whether outdoor play is advisable.

Center Transportation/Field Trips:

The program is not current providing transportation or taking field trips.

Center Administration:

All required postings were present. A schedule was posted. Age appropriate curriculum is followed daily. The program contains a handbook. An emergency preparedness plan will be created by the Director and staff will be trained on the plan.

2. Identify Observed Strengths of the program

3. Identify the aspects that fall below the standard

1. 109.9(2)k: Any child with special health needs, a written emergency plan. Copy shall accompany child if they leave the premises. The director agreed to secure an allergy action plan for the student.

2. 109.10(13)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents and lost or abducted children. Emergency plans shall include written procedures including plans for: Evacuation to safely leave the facility. Relocation to a common, safe location after evacuation. Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue. Lock down to protect children and providers from an external situation. Communication and reunification with parents or other adults responsible for the children, which includes emergency telephone numbers. Continuity of operations. To address the individual children, including those with functional or access needs. The director agreed to write this plan from the CCR&R website template and train all staff on the plan.

3. 109.10(14)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. The director agreed to stop allowing children to leave the gym and go to the restroom unattended.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

Based upon this review, it is recommended that this center begin in Full licensing status. The center is directed to continue meeting licensing rule throughout the year. The center should continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and

procedures must be corrected/maintained during the renewal period.

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues.

HHS encourages you to contact Child Care Resource and Referral Consultant Tabitha Copeland. They offer centers assistance with meeting the HHS regulations, IQ4K, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. The center is aware they may access CCNC and CCR&R Consultant on a consistent basis.

TARGETED ASSESSMENT: The Director and I discussed behavioral management techniques. She stated, "How do you help staff understand the expectations associated with behavior management?
• Expectations will be reviewed during staff orientation, included in the staff handbook, modeled by leadership, and reinforced through staff meetings, daily check-ins, and ongoing coaching. Staff are trained to use positive guidance, redirection, and age-appropriate behavior management strategies.
How do you help staff recognize their frustration and respond with de-escalation?
• Staff are encouraged to recognize when they are becoming frustrated and to communicate with a supervisor or coworker before emotions escalate. We emphasize remaining calm, taking a brief step back when possible, and supporting one another so interactions with children remain positive and respectful.
How do you monitor these skills and expectations?
• I regularly observe staff interactions throughout the day, provide immediate feedback and coaching when necessary, review behavior documentation, and discuss concerns individually with staff. Behavior management is an ongoing topic during meetings to ensure expectations remain consistent and staff continue to develop their skills."

Date: 08/04/2026

HHS Licensing Consultant: Jill Seibert

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.