Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Longfellow Key BASP

Provider No.: 25139

Address: 1130 Seymour AVE, Iowa City, IA, 52240

County: Johnson

Director's Name: Alice Creach

On-Site Supervisor: Megan Walthart

Phone Number: 3193302668

E-Mail: longfellowkey@gmail.com

HHS Visit Date: 07/07/2026

Licensing Period: 05/01/2026 to 05/08/2028

Fire Inspection:

Date Inspected: 08/13/2025

Comments: Does Comply.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:45 AM to 5:45 PM		
Tuesday	6:45 AM to 5:45 PM		
Wednesday	6:45 AM to 5:45 PM		
Thursday	6:45 AM to 5:45 PM		
Friday	6:45 AM to 5:45 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			10	90	100
Summer					0

1. Basic Overview

This worker arrived at Longfellow Key BASP - 25139 on 7/7/2026 for the center's annual visit. The center is located inside of Longfellow Elementary School. They utilize the gym, multipurpose room, library and teacher's lounge. The center's fire inspection 8/13/2025. The center is open MTWF from 6:45am-7:55am and 2:30pm-5:45pm. On Thursdays they are open from 6:45am-7:55am and 2:30pm-5:30pm. During summer they are open 7:30am-5:30pm. The center provides care for preschool-school aged children. The center's current enrollment is 77 children.

The director is Alice Crech. She started in 2022.

The on-site supervisor is Megan Walhart. She started in 2023.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free. The center was safe, sanitary and hazard free.

The center staff provided careful supervision during the visit. The center was in ratio during the visit.

The center ensures that medication is stored and documented appropriately, handwashing procedures are followed, staff know how to use the cleaning, sanitizing and disinfecting products and diaper changing procedures were followed.

The center provides afternoon snack. On no school days they also provide morning snack. The center ensures that each child is served a full, nutritionally balanced meal/snack as defined by CACFP guidelines. Staff provided careful supervision at the table during snacks and meals. Sanitary and safe methods in food preparation, serving, and storage sufficient to

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prevent transmission of disease, infestation, and spoilage were followed. Menus were posted.

The center's curriculum is teacher created. They offer field trips. Several examples are Bloomsbury Farm, swimming, parks, etc.

All required postings were displayed on the date visit. Child files were in full compliance. Staff files were in full compliance.

The licensing notebook was in full compliance including floor plans, drills, first aid checklist, playground inspections, fuel burning inspection, radon testing, staff handbook/parent handbook and emergency preparedness.

2. Identify Observed Strengths of the program

-The center offers a wide variety of engaging activities for the child to choose from.
-The center has established outside connections in the community to volunteer.
-The center serves a diverse population.
-The center communicates with the families via Brightwheel.

3. Identify the aspects that fall below the standard

The center was in full compliance on the date of my visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

The center shared that the school has a custodian that occasionally leaves cleaning supplies acceptable.

Based upon the annual visit, it is recommended that this center remain in full licensing status. If citations are issued, please ensure that they are corrected as soon as possible. It is important that the director and all staff review the updated Iowa Code 109 Iowa Administrative Code and Comm. 204: Comm. 204, Child Care Centers and Preschools Licensing Standards and Procedures

This worker encourages all centers to work with Child Care Resource and Referral Consultant Child Care Resource & Referral - Iowa CCR&R and their Child Care Nurse Consultant Healthy Child Care Iowa | Health & Human Services. Care Resource & Referral Consultants assists centers through training/professional development, licensing/regulatory support, developing policies/procedures and achieving best practice standards (Iowa Quality for Kids (IQ4K®). Child Care Nurse Consultants assists centers through on-site consultation, training, technical assistance, information and referrals and care planning for children with special health needs.

Date: 07/27/2026

HHS Licensing Consultant: Heidi Brown

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.