Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Bosco Catholic Preschool **Enrollment:** 32 **License ID No. (Reapplications)** 43979

Street: 6916 Lafayette Rd **City:** Raymond Iowa **Zip** 50667 **County:** Black Hawk

Mailing Address: PO Box 158, Raymond, IA, 50667

Director's Name: Tera Weber **Phone Number:** 319-233-5980

On-Site Supervisor(s): Heather Marvin **E-Mail:** tweber@boscocatholic.org

Date(s) of Visit: 10-04-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-14-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	50	0	50
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 10-04-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 10/04/23 I made an unannounced off year licensing visit to Bosco Catholic Preschool in Raymond. I met with Tera Weber, the director of the program. Ms. Weber started as the director in May 2022. She has her Master Educator License. She was previously employed by UNI Child Development Center as both an employee and interim director. She has many years of experience in childcare. Heather Marvin is the lead teacher in the four-year-old preschool classroom and she is the on-site supervisor for the program. Ms. Marvin started in August 2015 and has an AAS in child development. She was also the lead teacher for a preschool out of her home for eleven years. Nicole Parker is the lead teacher in the three-year-old classroom. She started with the program in January 2019. Ms. Parker has an AAS in early childhood education from Hawkeye Community College and has a CDA. Crystal Frost is the assistant teacher in Ms. Parker's classroom on Monday, Wednesday and Friday. Dawn Lutgen is the associate in Ms. Marvin's room on Monday through Friday. The program has access to a school nurse, Brenda Brasch. Shelby Douglas is the principal for the Bosco Catholic School System elementary and middle school programs. Ms. Douglas started with the program in July 2018.

Bosco Catholic Preschool opened on 08/21/14 inside St. Joseph Elementary School. The program serves three and four-year-old children. Parents have the option of Monday, Wednesday and Friday or Monday through Friday. The part day class is 7:30-10:30 am and the full day is 7:30 am until 2:15 pm. There are currently 32 children enrolled.

The program operates out of two classrooms. Windows provide natural lighting. The rooms are decorated with posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The children's birthdays are posted. Each room has an Epson projector. There is an area for circle time in each room.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, woodworking, transportation, art, dramatic play, listening, writing, math, technology, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they were easily accessible to the children.

There was a phone with emergency numbers in each classroom, the lunchroom and the recess room. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits throughout the program. A daily schedule was posted in each room and lesson plans were available for review.

Ms. Marvin's room has a sink in the classroom and a bathroom with one toilet and one sink. Handwashing procedures were posted in both locations. In Ms. Parker's classroom there is a sink and handwashing procedures were posted. There are additional bathrooms in the hallway. The girl's bathroom has five toilets and two sinks and the boy's bathroom has two toilets, five urinals and two sinks. Handwashing procedures were posted in both locations.

Cots are used to nap. Bedding is stored in individual bags and washed weekly.

The preschool uses the Creative Curriculum, Creative Resources, Heggerty Phonemic Awareness and a variety of other

resources to develop lesson plans. They use “I Am Special” for the religious education. The length of the theme depends on the children’s interest level and the number of activities for each theme. There are centers in each room that correspond with the theme.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was completed in September 2022 and must be repeated in two years. Results were within EPA guidelines. The program has a radon mitigation system that was installed in August 2016. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was not on site during my visit. It was removed when they painted this summer. The maintenance man has already purchased a new carbon monoxide detector to put in the entrance near the doors to the stairway so this will not be cited. Outlets were protected. The fire marshal inspection occurred on 03/14/23.

The preschool program is not on the Child and Adult Care Food Program (CACFP) but follow the guidelines as mandated. Parents provide the morning snack and the school provides the afternoon snack. Morning snacks are documented on a calendar in the three-year-old classroom and in a notebook for the four-year-old classroom. The three-year-old class is not always serving two components during the afternoon snack. This is required. Snacks were stored according to the NHSPS guidelines. Disposable products are used for snack, so dishwashing is not necessary. There is a refrigerator in each room and thermometers were present. Add a thermometer to the freezer portion in the four-year-old room if you keep any food items for children in it. There is a milk cooler in the lunchroom and a thermometer was present.

The parents have the option of purchasing lunch from the school or bringing lunch from home. Lunch is prepared by the Bosco Catholic School in Gilbertville and delivered to Raymond. Lunch is then served to the children on trays. The children go through the line cafeteria style. The trays are returned to be washed through an industrial dishwasher in Gilbertville. The staff members are checking meals brought from home to make sure they meet the CACFP guidelines.

The three-year-old children eat snacks in their classroom and eat lunch in the lunchroom. The four-year-old children eat snacks and lunch in the lunchroom. There is a sink in the lunchroom and procedures were posted.

The program uses Facili Pro Peroxide Multi Surface Cleaner and Disinfectant to sanitize the food tables. Clorox Anywhere Sanitizing spray is used on toys and cots. Label the sanitizing bottle in the lunchroom.

The program also has a room to use in case the children are unable to go outside for recess. Several centers are set up in this area.

The program has a fenced in playground that was completed being developed in November 2022. There is a large piece of climbing equipment that has slides, climbing walls, a tunnel a music center and other activities. There are also steppingstones and swings. Rubber tiles are used for fall surfacing. There is a concrete path around the rubber tiles. There are two benches for the children to rest. There is a small grassy area. There are poles erected to put up a tarp for shade.

While I was present the program was out of ratio on the playground. There were 31 children with two staff members. The program must be always in ratio on the playground.

Additionally, when the four-year-old class used the bathrooms in the hallways, one staff member took all the children. You must remain in ratio during this time. You should have two staff members with the children or take half of the children and make two trips. One child took longer in the bathroom than the other children so the other children and staff members went back to the classroom without the child. This cannot occur. You must maintain supervision.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

Staff members were observed to have great interaction with the children. I observed the three-year-old class in the classroom and mostly observed the four-year-old class on the playground. Staff member interacted with the children at their level and actively played with the children in the classroom and on the playground. Staff members encouraged the children to use their imaginations. They were enthusiastic and provided the children with praise. Staff members had great teamwork. The children appeared to enjoy their time in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program has an IQ4K level of 1 that expires on 01/31/25. Ms. Weber does plan to increase their level. She is going to have staff members complete ECERS training and she would like someone from CCR&R to walk through their rooms.

Ms. Weber states she received the Knapsack Grant, which gave them funds to purchase items for the playground and their indoor recess room.

Ms. Weber states they utilize Cedar Valley Promise and children have received scholarships. The program can also accept Child Care Assistance (CCA) children.

The program participates in field trips. This month they are going to the Raymond Fire Station and the Heartland Farms pumpkin patch. They will use the Bosco bus for transportation.

The entire upstairs of the building where the preschool is located was painted over the summer. They also put up new baseboards.

Ms. Weber states the enrollment for their four-year-old class is growing. She would like to increase the three-year-old preschool numbers.

Ms. Weber states the teachers have been exposed to new trainings since she took over the program.

Ms. Weber states they are adding more events for families. On 10/18/23 they are going to have a "Breakfast with Buddies" event and children can bring two family members.

Ms. Weber states they work well with children who have identified special needs and they partner with Central Rivers AEA to provide services to the children. The program is in the process of doing an IA QPPS training/class so the preschool program can possibly be part of the voluntary four-year-old preschool grant. Ms. Weber is taking an SDI training and would be the teacher for the mandated time necessary to work with children on IEP's.

The children can ride the bus to and from the program.

The preschool communicates with families with monthly newsletters, email and they have a Facebook page.

The program offers full time and part time preschool classes.

The children can check out books from the school library. They visit the library on Wednesdays.

They have a secured building and there are cameras in the entrance and the hallways.

The preschool is a great feeder program for the Bosco Catholic School System. The preschool is a Catholic program that incorporates prayer into their day.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2)b: Combinations of age groupings for children between 3 and 5 years of age may be allowed with a staff of 1 to every 12 children.
While I was present the program was out of ratio on the playground. There were 31 children with two staff members. The program must be always in ratio on the playground. Additionally, when the four-year-old class used the bathrooms in the hallways, one staff member took all the children. You must remain in ratio during this time. You should have two staff members with the children or take half of the children and make two trips. One child took longer in the bathroom than the other children so the other children and staff members went back to the classroom without the child. This cannot occur. You must maintain supervision.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
The three-year-old class is not always serving two components during the afternoon snack. This is required.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.