IOWA HHS
Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

04/08/2024

Melissa Coy
3551 W Columbia AVE
Davenport, IA 52804

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 04/08/2024. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:	**Identify FINDINGS in each area of non-compliance.**
441 IAC 110.6	Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.
441 IAC 110.14	**SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "B"**
441 IAC 110.14(1) “a”	No more than eight children not attending kindergarten or a higher grade level shall be present at any one time
441 IAC 110.14(3)	**Facility requirements**
441 IAC 110.14(3)“ c”	The home shall have a minimum of two direct exits to the outside from the main floor. **1.** If the second level or the basement of the home is used for the provision of child care, other than the use of a restroom, each additional child-occupied floor shall have at least one direct exit to the outside in addition to one inside stairway. **2.** All exits shall terminate at grade level with permanent steps. **3.** A basement window may be used as an exit if the window can be opened from the inside without the use of tools and it provides a clear opening of not less than 20 inches in width, 24 inches in height, and 5.7 square feet in area. The bottom of the opening shall be not more than 44 inches above the floor, with permanent steps inside leading up to the window **4.** Occupancy above the second floor shall not be permitted for child care.

Findings:

441 IAC 110.6 Number of children in care.
441 IAC 110.14(1)a. Category B: Number of children.
441 IAC 110.14(3)c. Egress window.

1305 E. Walnut Street, Des Moines, IA 50319-0114

Suggestions/Recommendations:

I encourage you to work with Child Care Resource and Referral for ongoing child care needs.
Heather Bloome
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
hbloome@caeiowa.org
T: 563-940-7971
500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org

Corrective Action Required:

Upon arrival, Missy had 10 children in care (2 over her allowed capacity as her approved assistant was not present). Missy had two school agers today and wasn't aware that there was no school. Missy had told her approved assistant that they weren't needed today. One school ager was picked up while this worker was still present.

Missy's steps to her secondary exit in her basement (egress window) were blocked. Several hours later, Missy texted a picture of the egress steps that have been cleared now.

Nothing further is needed from Missy at this time.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or kathy.j.huinker@hhs.iowa.gov if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).