Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Kelly Merritt

Provider Name: Kelly Merritt

Provider No.: 32723

Address: 3203 W 40th ST, Davenport, IA, 52806

E-Mail:

County: Scott

Phone Number: 5636767207

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 3/11/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Kelly has been providing child care since 1997 and has registered with the state of Iowa for most of that time. Kelly provides care for children of all ages(infant through school aged) for first and second shift care. Kelly does not have a structured school curriculum for children in care, however, adds that children learn through normal play activities daily. Kelly provides opportunities for the children to experience, free play, music, crafts, and large and small motor development.

2. Identify Observed Strengths Of The Program

Kelly believes her greatest strength is that she has a great deal of patience in working with both children and parents alike. Kelly treats the children like family. Kelly describes her child development home as loving and caring. Kelly participates

in the CACFP food program for child care providers. Kelly is considering looking into the child care apps that are currently available to providers and implementing that in her program in the future. Kelly maintains her paperwork in an organized fashion. Kelly's home is welcoming and has a variety of toys available for children of all ages and stages.

3. Identify The Aspects That Fall Below The Standard

Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
All travel vehicles must have a paper copy of emergency parent contact information.
110.8 (1) i : Smoking and use of tobacco products prohibited at all times in the home and vehicles used to transport children.
Smoking and use of tobacco products prohibited in outdoor play area during hours of operation.
All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
110.8 (3) b : First-aid supplies are available and easily accessible in the home, outdoor play area, in any vehicle used to transport children, and on field trips.
The first-aid kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) f : For each school-age child, record of a physical exam completed at the time of school enrollment or since.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) h : Written emergency plans for children with allergies. Must accompany child if away from facility.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Kelly needs to continue updating emergency numbers for children enrolled and place a copy of emergency numbers in vehicle used to transport.
Kelly's transport vehicle was not available to be viewed. Kelly will send verification of no smoking sign, first aid kit (bandaids, gloves, tweezers, bottle of water). Kelly needs a tweezers in first aid in the house. Kelly will send picture of emergency numbers in vehicle.
Kelly's dog Benny is current on vaccinations, however, needs updated form completed as it's been over a year.
Kelly and her husband both need updated physicals documented on required HHS form.
Kelly has two children that she does not have paperwork back from parents yet and several other children that need annual updates (sign and date enrollment forms again) and ensure all children have physicals and immunization certificates.

CHILD CARE ANNUAL EVALUATION

Kelly needs to send verification of the above items to Kathy by 4/27/2026. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

5. Special Notes/recommendations

Targeted compliance on Emergency Preparedness Plan completed - updates were made. Plan is accurate and up to date at this time.

6. ADDENDUMS:

- Addendum1: Kelly faxed her physical on 3/27/2026. On 4/9/2026 Kelly texted this worker picture of needed items for vehicle (no smoking sign, emergency numbers, and first aid kit). Kelly sent pet records documented on required HHS form to Kathy on 5/5/2026 for both Benny and Buddy. Date of exams for both dogs was 5/5/2026. Also on 5/5/26 Kelly sent her husband's physical documented on required HHS form. Date of exam was 12/16/2025 for Dave. Kelly is fully compliant at this time.

This Addendum is approved by supervisor on 5/12/2026

HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 3/11/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Lori Mueller Child Care Consultant Child Care Resource & Referral of Southeast Iowa Community Action of Eastern Iowa lomueller@caeiowa.org T: 563-362-8226 500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org