Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: NCJC-Pheasant Ridge **Enrollment:** 71 **License ID No. (Reapplications)** 20953

Street: 2651 Roberts RD **City:** Iowa City Iowa **Zip** 52246 **County:** Johnson

Mailing Address: PO BOX 2491, Iowa City, IA, 52244

Director's Name: Jana Garrelts **Phone Number:** 319-354-2886

On-Site Supervisor(s): Heather Simms **E-Mail:** jana-garrelts@ncjc.org

Date(s) of Visit: 07-24-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-15-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-10-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited X NAEYC NSACA Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	10	12	37	19	78
Summer					0

QRS Rating: 5

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2023 to 07-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 07-30-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at NCJC Pheasant Ridge on 7/24/2023. The center provides childcare for infant to school aged children. The center is open from 7:30am to 5:30pm.

The center has 71 children enrolled. The center is located inside of a commercial building. The center is nonprofit. The center's fire inspection was completed on 7/10/2023.

The director is Jana Garrelts. Jana has been employed with the center since 1998. She has a Bachelor's Degree in Health Promotion and Early Childhood Education.

The on-site supervisor is Heather Simms. Heather started in 2008. She has an Elementary Education degree with an endorsement in Early Childhood Education.

This worker observed all classrooms. The center's curriculum is a blend of Creative Curriculum, Iowa Early Learning Standards, Positive Behavior Interventions and Supports, Everyday Mathematics, Handwriting Without Tears, Read It Again, Second Step.

Nutritional practices were checked. The center provides breakfast, lunch and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed.

The center does offer walking field trips and city bus trips. They go to local parks and the library.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center is NAEYC Accredited.
-The center has IQ4K Level 4.
-The center staff did an excellent job of being at the children's level.
-The center has painted the entryway, hallway, school aged room, outdoor areas and picnic tables.
-The center has an outdoor garden area.
-The center does an excellent job of maintaining employees.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(7): Staff hand washing: After diapering a child.

-Infant room staff changed gloves between each diaper change but never washed her hands.
-Please review and post the following with staff:
https://hhs.iowa.gov/sites/default/files/portals/1/userfiles/128/diaper%20poster%20english%20march%202021_1.pdf

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
-The following choking hazards were accessible: tacks and items in sensory tubes that were not sealed.
-The kitchen and upstairs restroom had cleaning supplies accessible.
-Items are being stored under the changing table. This is not sanitary.

109.12(5)c: Highchairs or hook-on seats equipped with safety strap and designed not to topple. Safety strap engaged when child in seat.
-Children were not fastened into high chairs. It is imperative that children are strapped in to ensure their safety.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.