Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: HACAP Head Start-Dyersville **Enrollment:** 16 **License ID No. (Reapplications)** 51195

Street: 750 5th St NW **City:** Dyersville Iowa **Zip** 52040 **County:** Dubuque

Mailing Address: 1515 Hawkeye Dr, Hiawatha , IA, 52233

Director's Name: Amy Knockel **Phone Number:** 563-348-5200

On-Site Supervisor(s): Donna Leonard **E-Mail:** JMoore@hacap.org cregan@hacap.org

Date(s) of Visit: 09-20-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-12-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	2	6	20		28
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2022 to 10-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-22-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at the center on 9/20/23. The on site supervisor, Donna Leonard, was present along with other staff. One staff primarily functions as the program cook but also helps out in the classroom as needed. This Head Start program is one of many managed by the HACAP entity. There is a well-defined organizational structure within HACAP. Amy Knockel is the center director for this center. She was not present on site the day of this visit. The program is located in a newer one level building and uses a single spacious room with an adjacent kitchen area and adjacent restrooms for the children. The building is owned and operated by Operation New View.

The program area offers plenty of space, is nicely decorated, and is child friendly including age appropriate and accessible materials. There is an adequate supply of appropriate toys, manipulatives, puzzles, blocks, books, and an abundance of arts/crafts supplies to support programming needs. A restroom area is adjacent to the program room. There are two hand washing sinks located within the program room, one being at the children's level. The center is in the process of adding a second licensed room for 18 month through three year old children (Early Head Start room). The room does include one diaper station within the program room and the same hand washing sink layout as the Head Start room. This room and the Head Start room have direct access to the same shared restroom area. The EHS room was not operational at the time of the visit, however, subsequent the visit, the center provided requested information to complete the addition of this room to the license capacity (the center is requesting capacity of eight children and the room is big enough for this). All program space was observed.

The center participates in the CACFP. The program serves breakfast, lunch, and snack as prepared by the experienced cook on-site. The kitchen is clean and very organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff are experienced and the lead staff has managed the Head Start program for many years. This is reflected in how well the center continues to be organized and how well the staff continue to work together. The center has maintained a four star QRS rating through 1/31/24. The program space is bright and colorful with large windows, appears clean and includes well-maintained equipment and materials. The program continues to utilize the local AEA program where materials can be borrowed to supplement the program activities. The staff were again observed to be highly engaged in activities with the children, staff provide careful supervision, and many positive and enthusiastic words of encouragement were overheard, and the children appeared to be enjoying their child care experience. Required licensing documentation and child and staff files were found highly organized at this site.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

N/A

V. SPECIAL NOTES/RECOMMENDATIONS:

The administrative change aspect of this report is completed to reflect that the center has added an additional room (EHS room) to the license capacity. The room is approved for eight children age 18 months through three years.

1. Thistle weeds continue to be an issue in the outdoor play area in the wood chips where the play structure/climbing equipment is located. This should be addressed or maintained so that these are removed promptly.

The center will continue with a full license. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.