Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Francis Child Care **Enrollment:** 80 **License ID No. (Reapplications)** 16556

Street: 310 Columbus DR **City:** Marshalltown Iowa **Zip** 50158 **County:** Marshall

Mailing Address: 310 Columbus DR, Marshalltown, IA, 50158

Director's Name: Jill Graber (interim **Phone Number:** 641-753-7977

On-Site Supervisor(s): Deb Heil **E-Mail:** jgraber@st-francis.net

Date(s) of Visit: 12-16-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-02-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-15-2023

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			35	59	94
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 01-05-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off-year visit was completed 12-16-24; Present for the visit was Ms. Deb Heil; who is in the process of being designated as the on-site supervisor.

This program had been known for many years as MACS Child Care. The name has been changed to St. Francis Child Care, and it continues to be located in St. Francis Catholic School. This school building is for elementary age children through sixth grade. This is a locked building that requires visitors to ring a buzzer to be let inside. The school principal is Mrs. Jill Graber and she is the interim director, starting in this position in November 2024. Mrs Graber meets qualifications to be the director. Deb Heil is in the process of completing training to be designated as the on-site supervisor.

This program provides preschool sessions, a before and after school care, and all day child care. Children must be three years old and toilet trained to participate in any of the programs. The program provides for three year old preschool sessions and wrap around care for when the children are not in preschool. The four year old preschool program is under the SWVPP. The four year old preschool children can also receive wrap around care for when they are not in their preschool session.

Childcare hours are 6:30 am-5:30 pm during the school year. The program is again offering summer care and will be a year long program permanently.

The preschool offers a T-Th morning session for the three year old children, from 8:30 am - 11:30 am, or a W-F morning session, same hours.

These preschool classes are open to any children from the community who wish to attend. Most of the children who attend the preschool also use the child care program for the days and times they are not in preschool.

Room observations/activities: The child care program is in one large room and uses the making reading heavenly curriculum along with the procare application to communicate with parents. The childcare classroom has a capacity for 35 children; and occupy classrooms on the daylight level of the school; with access to school restrooms and the gym along with the school playground. During the school day the gym/cafeteria is not used very much, but after school they use it for large motor play for the school age children and programming space. The program can also use the library for space. The children are separated according to their ages. The younger preschool age children spend most of the time after school in the childcare room and the school age children are in the gym where they can run and play basketball and do other activities that require a lot of space.

Nutrition Practices: There is an on-site kitchen shared with the school; and the school staff prepare meals. The meals are eaten cafeteria style with staff present also. Menus are devised by the school (in line with CACFP or healthy balance), rotated with menus posted.

Health and Safety: Medication is stored securely. Handwashing signs were posted. There are first aid kits available. Tornado/Fire plans were posted and drills documented to have been completed monthly as required. HVAC is maintained by the school. The center will need to obtain a carbon monoxide detector for program space.. This center is very clean and organized.

Playground: The program has use of the schools playground, checks were documented as completed. The children also have access to the gym for large motor play when needed.

Transportation: NA

Administrative review: Information for mandatory reporting, handbook accessibility, consultant contact, license, fire/tornado plans and non-smoking signs are conspicuously posted. Six child files were reviewed and contained all required information. Two employee files were reviewed, one needing an updated SING check; one needing updated Mandatory reporter training. The program has established policies.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has good communication with the families.

There is consistency in expectations of the children between the preschool and the child care program.

The center provides all day childcare which is a benefit to families who would need this due to working schedules.

The parents are supportive of the program and are happy with the program.

Enrollment is strong.

The program has a family atmosphere.

The school administrative team is a support for the center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1
*this center is undergoing administrative changes and information regarding how to complete Finger Prints for National Background checks was provided; along with the center's CCRR consultant as well.

109.9(2): All files are updated at least annually and when a change occurs.

109.10(1)b: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.
Number not in compliance: 1

V. SPECIAL NOTES/RECOMMENDATIONS:

The last radon testing was completed in December of 2022 and all rooms tested fell below the 4.0 cutoff.

This center was provided with updated consultant contact information.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.