**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Metro Kids - Jackson **Enrollment:** 37 **License ID No. (Reapplications)** 36566

**Street:** 3825 Indianola Ave **City:** Des Moines Iowa **Zip** 50320 **County:** Polk

**Mailing Address:** 2100 Fleur Dr, Des Moines, IA, 50321

**Director's Name:** Linda Phillips **Phone Number:** 515-242-7951

**On-Site Supervisor(s):** Patty Zamora **E-Mail:** linda.phillips@dmschools.org

**Date(s) of Visit:**

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 11-08-2023

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 08-08-2023

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 150 | 150 |
| Summer | | | | | 0 |

**QRS Rating:** 4

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 01-01-2024 to 01-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Melinda Larson, Child Care Licensing Consultant **Date:** 01-19-2024

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Metro Kids - Jackson has been in operation for many years, initially licensed under the Department of Education. Children who attend this school are offered child care services during the school year. The center primarily uses the school's cafeteria, gym and a classroom for programming. The school's playground is also used by the center. The school has secured entrances. Metro Kids uses it's own secured entrance for programming. Linda Phillips is the director of this Metro Kids program. Patty Zamora is the on site supervisor. Patty has been with Metro Kids since 2013. She has been the on site supervisor since August 2022.

An unannounced visit was completed on today's date. All areas subject to HHS rules were reviewed. Mandatory postings are posted in the cafeteria. A schedule plan/schedule was posted. The center has a nice supply of age appropriate toys, supplies and furnishings for the children.

Patty Zamora assisted with today's visit. There were four staff working today. Thirty one children were in attendance. Children were observed in the gym and in the cafeteria. Patty showed this worker the classroom that is used for the preschool children. The preschool age children were combined with the older children during the visit.
Children in the gym were doing large motor activities. Children were playing in interest areas that were set out in the cafeteria. Children were also doing table activities, like coloring and writing. Staff were assisting and playing along side the children during the visit.

The center provides snack during regular programming. During all day programming, the center provides breakfast, morning snack and afternoon snack. Children bring their own lunches. The storage of food is sufficient. Menus reflect the center is following CACFP guidelines.

The school has a spacious playground that the center is able to use. The school staff maintain the playground. The center completes monthly playground checks. There are some climbing structures with surfacing and grass areas. The center brings outdoor play equipment for the children to use also.

The center doesn't take field trips during the school year. The center uses buses for off site field trips.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

This center participates in QRS and has a four star rating. This center has spacious programming space for children. The

center has a nice amount of age appropriate supplies and toys for the children.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
Two staff haven't completed First Aid/CPR certification in the required time frame. They have completed the online certification but not the skills portion.
It is recommended that Metro Kids explore additional training sources as there is limited amount of staff that can take the skills portion monthly through the school.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 9
The center added child care for preschool age children. The center didn't have physicals on file for these children, only health statements. Code requires physicals for children not in school.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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