Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Augustin Before and After Care **Enrollment:** 60 **License ID No. (Reapplications)** 27463

Street: 4320 Grand Avenue **City:** Des Moines Iowa **Zip** 50312 **County:** Polk

Mailing Address: 4320 Grand Ave, Des Moines, IA, 50312

Director's Name: Megan Lone **Phone Number:** 515-279-5947

On-Site Supervisor(s): Pam Carver **E-Mail:** mlone@staugustinschool.org
kkautzky@staugustinschool.org

Date(s) of Visit: 02-07-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-04-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-21-2023

Comments : Des Moines Fire Marshal. State requirements are that fire marshal inspections are conducted at least every three years. The city of Des Moines Fire Marshal typically do these inspections annually.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	28	60	88
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2024 to 03-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 02-09-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 2/7/24. The director was present for the entire visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Saint Augustin Before and After School Program was given permission to open under HHS (formerly known as DHS) licensing on 10/1/15. Prior to this date, the center was overseen by the Department of Education. The center is located in the Saint Augustin School (cafeteria, gym and a classroom) in Des Moines and is for children who attend this school. The center serves children ages four through 12 years of age. The center is open 7:00am - 8:15am and then again 3:10pm - 6:00pm The center is not open during the summer months or no school days. The center uses a combination of the Creative Learning Curriculum in their teachings as well as some of their own learning curriculum developed over the years.

The center is overseen by a Board. Megan Lone is the director as of 6/2022. Megan has a BA degree as well as a Master's degree in child-related fields and has past experience working with children. Pam Carver is the on-site supervisor as of 5/2023. Pam has a BA degree in Elementary Education and has past experience working with children.

The center uses primarily the cafeteria and a classroom (next school year 2023), but they also have access to the gym and outdoor playground area. The capacity of the cafeteria is 46 children. The capacity of the classroom is 28 children.

During the visit, all children were again initially outside on the playground. Later, children came inside and washed their hands. Later, children were observed in free-choice play at the different learning stations made available to them.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Enrollment has increased over the past year.

The director stated her staff work well together. The director also believed they have good working relationships with the families they serve. Communication is stressed.

Staff stated they enjoy working with children, they enjoy talking to parents, and they appreciate Catholic Schools.

The center has a website through the school.

There is a secure entrance into the building. Security cameras are in place.

Formal staff meetings occur several times a year. The director is also eligible to attend roughly quarterly with other directors of before/after school programs within the Diocese.

Specific time is scheduled in for children to get their homework completed.

The center has a good working relationship with the school. The director and on-site supervisor stated they have a great working relationship.

The director is organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The gym was painted over the past year, but the evacuation procedures were not reposted and they need to be posted.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
1. There is a long bolt exposed on one climbing structure that will need to be removed and/or cut/capped.
2. Some of the poured in place rubber is damaged in several places (the school principal is aware of this issue and there is a plan to repair and/or replace the surfacing in the summer of 2024.

V. SPECIAL NOTES/RECOMMENDATIONS:

The carbon monoxide detector, per building maintenance, is built in with the fire/smoke detectors.

The annual boiler inspection expired in 6/2024.

Radon testing was last conducted 2/10/23 - 2/13/23. All classroom areas came back with radon levels below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

It was previously noted that the center does not go on field trips and they do not transport children.

I - Power and IQ4K were discussed at the visit.

Brightwheel and Playground were discussed at the visit.

It is recommended that staff files be organized directly per the staff tracking sheet.

Another classroom was observed during the visit. If the center would like to use this classroom, a floor plan should be sent to this consultant as well as the square footage of the classroom in order to determine capacity of this classroom.

The most current Fire Marshal inspection was emailed to the director after the visit concluded.

A new, full, two-year license is recommended. An addendum is also being included as the program has access to another classroom. The child capacity of this room is 14 children. A FLOOR PLAN OF THIS ROOM WILL NEED TO BE SENT VIA PDF EMAIL TO THIS CONSULTANT. THE DIRECTOR STATED SHE IS WORKING ON GETTING THIS FROM THE FACILITY DIRECTOR.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.