Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Mary Jo Small Child Care Center at Brookland Woods **Enrollment:** 32 **License ID No. (Reapplications)** 25153

Street: 309 Melrose AVE **City:** Iowa City Iowa **Zip** 52246 **County:** Johnson

Mailing Address: 309 Melrose AVE, Iowa City, IA, 52246

Director's Name: Jill Strunk **Phone Number:** 319-337-8980

On-Site Supervisor(s): N/A **E-Mail:** maryjochildcare@gmail.com

Date(s) of Visit: 06-19-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-21-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-13-2024

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		9	19		28
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2024 to 08-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 06-21-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Mary Jo Small for an annual visit on 6/19/2024. The center provides childcare for two-year-old to five years old. They currently have 32 children enrolled. The center is located inside of a commercial building. The center is nonprofit. The center's fire inspection was completed on 6/13/2024.

All program space was observed on the date of my visit. The center has six classrooms, an office and kitchen.

The director is Jill Struck. Jill started in 1988. She has a Bachelor's Degree in English, a Secondary Education Certificate and a Coaching Authorization.

Nutritional practices were checked. The center is on CACFP. The center provides breakfast, lunch, and afternoon snack. The kitchen was maintained in a clean/orderly fashion.
Health and safety practices were also reviewed.

The center followed handwashing procedures. The center stored medications appropriately. The center had a fully stocked first aid kit. The center practiced emergency drills as required. The center had completed radon testing as required. The center had completed an annual fuel burning appliance inspection and had a carbon monoxide detector.

The center's curriculum is teacher created.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents in person and via email/phone text/call.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center offers part time slots for families wanting more flexibility.
-The director started in 1988. One staff started in 2013. Three staff started in 2020. One staff started in 2021.
-The center spends a lot of time in their outdoor area.
-At pick up and drop off they have the director or lead teachers present for the open communication.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
-One employee needs current First Aid/CPR.

V. SPECIAL NOTES/RECOMMENDATIONS:

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.