

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: West Branch Community ELC-Kids Club **Enrollment:** 35 **License ID No. (Reapplications)** 21214

Street: 128 Oliphant St **City:** West Branch Iowa **Zip** 52358 **County:** Cedar

Mailing Address: 400 W Orange St, West Branch, IA, 52358

Director's Name: Lisa Moore **Phone Number:** 319-643-7447

On-Site Supervisor(s): Makayla Casper **E-Mail:** lmoore@west-branch.k12.ia.us

Date(s) of Visit: 04-17-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-28-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-18-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				60	60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 03-01-2024 to 03-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown

Date: 04-25-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at West Branch Community Early Learning Center-Kids Club for an annual visit on 4/17/24. The center provides childcare for school aged children. They currently have 35 children enrolled. The center is located inside of West Branch Elementary School. The center is nonprofit. The center's fire inspection was completed on 7/18/2023.

All program space was observed on the date of my visit. The center utilizes the multipurpose room, gym and storage space.

The director is Lisa Moore. She started in 1/2023. She has an associate degree in early childhood education.

The onsite supervisor is Makayla Casper. She started in 2/2023.

Nutritional practices were checked. The center is on CACFP through the school. The center provides afternoon snack during the school year. During no school days and summer vacation they provide morning snack and afternoon snack. Parents provide lunch. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center followed handwashing procedures. The center stored medications appropriately. The center had a fully stocked first aid kit. The center practiced emergency drills as required. The center had completed radon testing as required. The center had completed an annual fuel burning appliance inspection and had a carbon monoxide detector.

The center's curriculum is teacher created. School aged children do take field trips to the swimming pool.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents by via: Procure.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

- The center accepts Child Care Assistance.
- The center offers before/after school care and summer programming.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center director has established a working relationship with CCR&R and the nurse consultant. Significant progress was

made, and they have been removed off the provisional license. Based upon this review, it is recommended that this center receive full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:

CACFP: <https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program>

Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/

Early Childhood Iowa: <https://earlychildhood.iowa.gov/>

First Children's Finance: <https://www.firstchildrensfinance.org/>

Healthy Child Care Nurse Consultants: <https://hhs.iowa.gov/hcci/consultants>

Iowa AEYC: <http://www.iowaaeyc.org/>

Iowa After School Alliance: <https://www.iowaafterschoolalliance.org/>

Iowa State University: <https://www.extension.iastate.edu/humansciences/early-childhood>

4c's of Johnson County: <https://www.iowa4cs.com/>

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.