Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Urbandale Adventuretime-Olmsted Elementary **Enrollment:** 80 **License ID No. (Reapplications)** 16659

Street: 7110 Prairie AVE **City:** Urbandale Iowa **Zip** 50322 **County:** Polk

Mailing Address: 7110 Prairie AVE, Urbandale, IA, 50322

Director's Name: Jake Leonard **Phone Number:** 515-313-6550

On-Site Supervisor(s): Carissa Bragg and Donna Williams **E-Mail:** leonardj@urbandaleschools.com

Date(s) of Visit: 09-26-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-14-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-18-2021

Comments : State Fire Marshal inspections are due at least every three years. The center will be due for another inspection next summer, 2024.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	30	170	200
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2023 to 11-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 09-27-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 9/26/23. The director and one on-site supervisor were present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Urbandale Adventuretime - Olmsted Elementary was given permission to open under HHS (formerly known as DHS) supervision on 8/18/14. Previous to being licensed by HHS, the program was licensed by the Dept. of Education. The former school was torn down and a new school was built that the program moved into (same name) in 8/2021.

This programs serves Wrap-around children as well as school-age children. There is year-round programming for the Urbandale Adventuretime programs, but only during the school year are children present at this specific location. Summer programming and no school day programming is held at Valerius Elementary 6:30am - 6:00pm. This is one of four Adventuretime programs. The school year schedule is typically 6:30am- 9:00am (10am on Mondays) and then again 3:40pm - 6:00pm. This program uses several classrooms (preschool rooms 1411, 1413, 1402), the commons area, gym, and makers space area (currently not being used).

The center is overseen by a Board. The director of all four Adventuretime programs is Jake Leonard as of 12/2021. Jake has a BA degree and past experience working in child care before/after school programs. On-site supervisors at this location are Carissa Bragg and Donna Williams. Both individuals meet the qualifications for on-site supervisors.

During the visit, children were observed in an open space and engaged in free-choice play at the learning stations made available to them, in the cafeteria and again engaged in free-choice play at the learning stations available to them, and on the bigger outdoor playground. Staff were spaced out in all areas supervising children and engaged in conversation with children.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director has past experience working in a school-age program.

The director believes he has strong on-site supervisors with good leadership skills.

There is a good mix of mostly tenured and a couple new staff at this location.

All staff wear Adventuretime shirts which makes staff easily identifiable.

Staff use walkie talkies to communicate with each other throughout the classrooms, playground, etc.

The center is involved with QPPS.

The center has a good working relationship with other school personnel.

The program moved into the new school building in 8/2021.

There is a lot of storage space.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(9): First aid kit: The center shall ensure that a clearly labeled first aid kit that is sufficient to address minor injury or trauma is available and accessible to staff at all times when children are: In the center. In the outdoor play area. On field trips.
Staff did not have a first-aid kit with them while out on the playground on the day/time of the visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was conducted 6/2/22 - 6/18/22. Radon levels came back below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The boiler inspection was completed in 6/2023 and expires in 6/2024.

For field trips, the program contracts with the school district and takes a school bus and bus driver.

One preschool child needs to have immunization records transferred over to a State of Iowa approved form. The parents can get this transferred most likely at the child's physician's office.

The center caps their capacity at 200 children. The capacity of areas used are as follows:
Art room: 28 children (approved for space previously but not in use)
Community area: 171 children
Gym: 185 children
Makers room: 34 children
PreK 1411: 34 children
PreK 1413: 34 children
PreK 1402: 22 children

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.