



<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 01-01-2019 to 01-01-2021
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCAION</b> of license

Licensing Consultant: Nate Knepper

Date: 12-10-2018

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A.

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

A full licensing visit was conducted on 12/7/18. The program supervisor and both on-site supervisors were present for this visit.

All areas of the program were observed with the exception of the playground as it was snow covered. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, monthly playground checks observation, field trip and transportation practices, and administrative review.

The Carroll Head Start program is located in two classroom of a building on the main campus of New Opportunities . The program serves children three years in age through five years in age using the Creative Learning Curriculum Gold Series. Classes are held during the school year, Monday - Friday. Children attend 8:30am - 3:00pm or 11:30am - 3:00pm depending on which classroom they are in.

The director of this program as well as other New Opportunities Head Start programs is Tonya Weber. Tonya has her BA degree in Human Services and meets the qualifications for her position. One on-site supervisor is Michelle Case. Michelle has a BA degree in Elementary Education and has over 10 years of experience working in the school or child care setting. The other on-site supervisor is Lisa Wolterman. Lisa has a BA degree in English and Elementary Education and also has over 10 years of experience working in the school/child care setting.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Hy-Vee caters in lunch. The program also participates in the food program (CACFP). Finally, the program has a dietician review all meals.

The program uses the same handbook and has the same health and safety procedures/checklists as other programs operated by New Opportunities.

Parental involvement and communication is highly stressed by the program. Weekly newsletters, two parent teacher conferences, and two homes visits are conducted throughout the year. Special activities where parents come to the program are also held.

Weekly staff meetings are held. Monthly meetings are held with other New Opportunities Head Start Programs.

The program has some additional information available through New Opportunities' website.

Dental, vision, behavioral, educational, and developmental screenings are provided to children free of charge.

Good staff-child interactions were observed. Children were highly engaged in brushing their teeth when the tooth brushing

song was being played.

#### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

237A.7: Information regarding a child in a child care center or their relative is confidential. If this information is released by visual, verbal or written means, written consent from the parent or guardian is in the file or a court order allowing the release of the information.

There were two children who had information posted on the main parent board in regards to their food allergies. THIS ISSUE WAS CORRECTED DURING THE VISIT.

#### **V. SPECIAL NOTES/RECOMMENDATIONS:**

The annual furnace inspection was last completed 11/13/18.

Radon testing was conducted 11/21/17 - 11/27/17 in one classroom and then again 3/29/18 - 4/2/18 in the newer classroom. Radon levels came back below the 4.0 cutoff in both classrooms. Radon testing is due every two years.

It is recommended that the main parent board be organized better as discussed at the visit so that information can be clearly visible and not hiding behind other postings.

If water is ever put in the sensory tables, mats should also be put down around the sensory tables.

It is recommended that if possible, parents list another authorized pick up person besides themselves.

A new, full, two-year license is recommended.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.