Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Building Blocks Academy **Enrollment:** 43 **License ID No. (Reapplications)** 51295

Street: 604 Crew Drive **City:** Woodbine Iowa **Zip** 51579 **County:** Harrison

Mailing Address: 604 Crew Drive, Woodbine, IA, 51579

Director's Name: Deb Moores **Phone Number:** 712-647-3525

On-Site Supervisor(s): **E-Mail:** deb.moores@thecrewcenter.com

Date(s) of Visit: 02-20-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-18-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	18	24		62
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 03-05-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Building Blocks Academy on 2-20-2024. The center opened on January 4, 202, it is connected to the Crew Center (Crew stands for community, recreation, education and wellness) and it is owned by the board. The center offers full and part time child care to children infant age to preschool age. The hours of operation are 6:00 am to 6:00 pm. Monday through Friday. Deb Moores is the director. There are 43 children enrolled. Deb was gone on the day of my licensing visit, I met with Erin Keane she is in charge when Deb Moores is gone. I talked with Deb Moores on the telephone on 3-1-2024 and we reviewed my licensing visit.

Observation of rooms:
There are four program rooms, three rooms were being used today. The program rooms looked nice and had a fun variety of age and developmentally appropriate toys and equipment, rooms were in ratio. The rooms with lofts are secure and have gates at the bottom and top of the stairs.
The infant - there were six children and two staff present, the children were eating, playing and a couple children were in cribs. The staff were nurturing and attentive to the needs of the children. Children's hands must be washed after diaper changing. You can use a soapy paper towel for handwashing, a wet paper towel for rinsing off hands and a paper towel for drying hands if you don't want to wash a child's hands under the sink. A staff person in the infant room used a baby wipe instead of washing a child's hands after diaper changing. Please provide training for handwashing after diaper changing to all staff.
The infant room and another room switched rooms.
Toddler room 1 was combined with another room today.
1 1/2 to 2 year old room - The children were taking a nap, the room was too dark. You must be able to see the children's faces and chest rise to see that they are breathing. The room arrangement prevented direct observation of the children. You must be able to see all children at all times, you will need to rearrange cribs and cots for direct observation. Lesson plans/activities are needed.
2 to 3 year old room - The children were taking a nap, the room was too dark. You must be able to see the children's faces and chest rise to see that they are breathing. The room arrangement prevented direct observation of the children. You must be able to see all children at all times, you will need to rearrange cribs and cots for direct observation.
Sound baffles have been placed on the walls in the program rooms. Staff feel this has improved to noise level especially in the rooms with the lofts.
The child care center also uses the Crew Center gym for programming.
Daily sheets looked good, they are online on the Procare app.
The staff were attentive to the needs of the children.
Purell is used for sanitizing and Oxivir is used for disinfecting. Please use three separate sets of bottles for both sanitizing and disinfecting 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your approved product for sanitizing and disinfecting. In the 2 to 3 year old room make sure you have the disinfecting product by the diaper changing table and make sure the shelf by the diaper changing table says disinfecting not sanitizing.

Nutrition:
The center provides the breakfast and snacks every day, the Woodbine Community School prepares the lunch. Menus were

posted. Please follow the CACFP food program guidelines.

Health and safety:
The center follows the medication management procedures/medication log when a child/children are on medication.
Four radon tests was completed in April and May of 2022, test scores were in the acceptable range. Radon testing will be done in April/May 2024.
Monthly Fire/tornado drills were practiced and documented.
It was reported that the building has electric appliances.

Playground:
The outdoor playground area looks nice and is fun for the children. Monthly playground safety checks were documented.
Grants have been received for the playground, shade shelter with turf, storage shed for strollers.

Transportation:
The center doesn't provide daily transportation services.

Administrative records:
Children's files were read - one child had his physical on the staff physical form. Information in children's files needs updated annually i.e. registration forms, physicals for children under school age etc. Please review all child files and make sure they have current registration information, physicals, pick up information etc.
Staff files were read, One staff needed a current criminal record check. Make sure all staff have current record checks, physicals etc. Deb said she would review all staff files and have them updated with the required record checks as needed.
Staff meetings are held monthly and Deb maintains daily communication with staff.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Building Blocks Academy is a beautiful center and is a wonderful resource for the Woodbine Community. Deb Moores is the director, she is very enthusiastic and proud of the program. Staff had good interactions with the children and were attentive to the needs of the children.
The center has a active and helpful board.
The center will apply for IQ4K.
The center uses the Procare app to communicate with parents.
The center has security cameras.
The center receives grants for equipment, supplies etc.
A parent survey is utilized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents. Lesson plans/activities are needed in the 1 1/2 to 2 year old room.

109.9(2) All files are updated at least annually and when a change occurs. Information in children's files needs updated annually i.e. registration forms, physicals for children under school age etc. Please review all child files and make sure they have current registration information, physicals, pick up information etc.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room’s arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: The 1 1/2 to 2 year old room and the 2 to 3 year old rooms were too dark during nap time, you must be able to see the children's faces and chest rise to see that they are breathing. The room arrangement prevented direct observation of the children. You must be able to see all children at all times, you will need to rearrange cribs and cots for direct observation.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area.One changing table for every 15 infants/toddlers needing diaper changes.Diapering, sanitation, and handwashing procedures posted and implemented in central diapering area.
Additional concerns: Children's hands must be washed after diaper changing. You can use a soapy paper towel for handwashing, a wet paper towel for rinsing off hands and a paper towel for drying hands if you don't want to wash a child's

hands under the sink. A staff person in the infant room used a baby wipe instead of washing a child's hands after diaper changing. Please provide training for handwashing after diaper changing to all staff.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for Building Blocks Academy for 1-1-2023 to 1-1-2025.
Off year licensing visit 2-20-2024.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.