IOWA HHS
Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

05/23/2025

Pamela Anspach
1800 Grand AVE APT 354
West Des Moines, IA 50265

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 05/23/2025. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(3)	**Medications and Hazardous Materials**
441 IAC 110.8(3)"a"	All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child
441 IAC 110.8(4)	**Emergency Plans**
441 IAC 110.8(4) "b"	The provider must have procedures in place for the following: **1.** evacuation to safely leave the facility **2.** relocation to a common, safe location after the evacuation **3.** shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue **4.** lock down protocol to protect children and providers from an external situation **5.** communication plan and plans for reunification with families **6.** continuity of operations plans **7.** Procedures to address the needs of individual children, including those with functional or access needs

Findings:

441 IAC 110.8(3)"a" All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child.

441 IAC 110.8(4) "b" The provider must have procedures in place for the following:
evacuation to safely leave the facility
relocation to a common, safe location after the evacuation

Suggestions/Recommendations:

A recheck is not needed. The below corrections need to be completed by 6/23/2025 and will be reviewed on your next annual compliance check.

I encourage you to work with your Child Care Resource and Referral Worker (Roxana Sixtos 515-202-1310) with any training or compliance efforts.

Corrective Action Required:

1. All cleaners need to be out of the reach of children. The child locks in the apartment are close to being non-functional and need to be replaced.

2. Please update the Emergency Preparedness Plan to include a specific address you would evacuate the children to and ensure the parents are aware of the plan.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 515-601-9469/jake.aringdale@hhs.iowa.gov if you have any questions regarding this letter.

Sincerely,

Jake Aringdale

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).