**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Townview Head Start **Enrollment:** 15 **License ID No. (Reapplications)** 30166

**Street:** 432 W 4th St **City:** Sioux City Iowa **Zip** 51103 **County:** Woodbury

**Mailing Address:** 2700 Leech Ave, Sioux City, IA, 51106

**Director's Name:** Rachael Ostermyer **Phone Number:** 712-233-5457

**On-Site Supervisor(s):** Melissa Moir **E-Mail:** rostermyer@caasiouxland.org

**Date(s) of Visit:** 10-11-2023

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 10-17-2023

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 05-10-2023

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | 20 | | 20 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 11-01-2023 to 11-01-2025 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Jana Drew **Date:** 10-31-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Visited center on 10-11-23 and spoke with Melissa Moir, onsite supervisor for this site and lead teacher. Ms Moir has been with headstart for several years. Townview Head Start is located on the first floor in the Townview apartment complex. The center operates 8:30am-2:30pm on Mondays and 8:30am to 3:30pm Tuesday through Friday. The center provides a program for children ages 3 to 5 years old. Justine Brand, Program Supervisor was not present.

There are15 children enrolled in the program. At the time of the visit there were 11 children present. All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, field trip and transportation practices, and administrative review. The center ,continues in following all guidelines put forth by DHS regarding the corona-virus and doing everything they can to support their staff and families. The center continues in cleaning toys that children use. Sufficient amount of toys and equipment for the number of children. Daily schedule of activities was posted. Displayed throughout the room were colors, shapes, five senses, globe of the world, picture schedule for the children, job chart, children's artwork and the alphabet. Observed staff assisting children with a variety of activities, talking to the children throughout the visit, leading the children in exercise, reminding the children about rules, engaging the children in activities, and reading stories to the children. Staff had good interaction with the children. The center utilizes the High Scope Curriculum Gold in their teachings.

The center also has the following areas throughout the center for the children to explore and learn: toys, art, library, math/science, sensory table, listening, blocks, puzzles, writing, sensory table, house and computer. Sufficient amount of toys and equipment for the number of children. They have a storage room for additional toys that they periodically rotate into the room. Children have access to a bathroom is. Displayed throughout the room were the alphabet, daily helpers list, feelings chart, children's artwork and a picture schedule at the children's level. Everything in the room is labeled in both English and Spanish. Daily schedule of activities was posted. All the required postings were visible. The center's discipline practices consist of talking to the children and PBIS. The program teaches kids how to brush their teeth after they eat breakfast. In reviewing administrative records all required notices were present and posted in an area that was readily available and visible to parents and visitors. Staff files will be reviewed at the program central office at a later date and any issues identified will be addressed at that time. A random selection of child files found each reviewed file contained all required forms and contact information. All required inspection logs, and certificates were current and available.

Refrigerator is clean and kept at the appropriate temperature. Good food storage practices were observed. The center follows the CACFP guidelines for nutrition. Menus were posted. Lunch is provided through the Sioux City school district. Head Start prepares breakfast for the children in the onsite kitchen. Participate in the CACFP program.

Medication is stored in a lock box. Observed good hand washing procedures. First aid kit is sufficient to treat minor injuries. Fire/tornado drills are documented each month. Radon findings were not available at the time of the visit nor was the annual heating inspection. Good sanitary procedures are followed. Center has a functioning carbon monoxide detector.

A large fenced-in playground is located next to the building. The playground has climbing equipment, a sand table, riding

equipment, stage, and musical equipment. Sufficient surfacing material around the climbing equipment which is turf which they put in over the summer. Shade is available on the playground. Playground inspections have been completed.

Center Transportation Arrangements/Field Trips
The center does not transport the children.

Goals of the program to have more outside toy for the playground.

Strengths of the program is that they are a good quality program with good relationship with the children/families that they serve.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Headstart uses High Scope and Gold curriculum.

Center sends home a newsletter each month to keep parents aware of what is going on in the program.

Children's toys are at their level and accessible.

Center has parent/teacher conferences two times a year to inform parents of their child's progress and what they need to work on.

Center does two home visits a year.

Children's artwork is displayed in the room.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 3

109.11(7)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

It is recommended to update the licensing binder yearly.

The program needs to email consultant confirming those aspects that are below standard have been corrected by 11-30-23.

A full license is recommended at this time.

At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.