Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Busy Hands Preschool and Daycare Center **Enrollment:** 54 **License ID No. (Reapplications)** 20243

Street: 14506 170th ST **City:** Letts Iowa **Zip** 52754 **County:** Louisa

Mailing Address: 14478 170th ST, Letts, IA, 52754

Director's Name: Betsy Buckman **Phone Number:** 319-726-3634

On-Site Supervisor(s): N/A **E-Mail:** bclements@lmcsd.org

Date(s) of Visit: 05-02-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-23-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-20-2021

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			16	25	41
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2023 to 04-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 05-17-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Busy Hands Preschool and Daycare Center on 5/2/2023. The center provides childcare for preschool-school aged children. The center is open from 7:00am to 5:00pm. The center has 54 children enrolled. The center is located inside of Louisa Elementary School. The center is nonprofit. The center's fire inspection was completed on 4/20/21.

The director is Betsy Buckman. Betsy has a Bachelor's Degree in Early Childhood Education. Betsy started in 2012.

This worker observed all classrooms. The center's curriculum is: Creative Curriculum.

Nutritional practices were checked. The center provides afternoon snack. The children may choose to eat breakfast with the school. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had a properly stocked first aid kit.

The center's outdoor play area includes climbing structures, slides, grassy field, chalk, vehicles, balls and swings.

The center does offer field trips to the pumpkin patch and Langwood.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center is clean and welcoming to those who enter.
-The children have access to a wide variety of education activities.
-Staff interactions with the kids were very pleasant and nurturing.
-The center is now using the SeeSaw app for increase parent communication.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(2): Center directors and all staff have the required contact hours of training.
-One staff needs six hours of professional development.

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results.
-Current record checks were not available for any employees. These must be completed immediately.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-Two employees needed current physicals.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
-Two employees need Universal Precautions. One employee needs Mandatory Reporter Training.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
-Missed fire and tornado drills in 2/23 and 3/23.

V. SPECIAL NOTES/RECOMMENDATIONS:

109.9(1) Personnel records. The center shall maintain personnel information sufficient to ensure that persons employed in the center meet minimum staff and training requirements and do not pose any threat to the health, safety, or well-being of the children.
-This worker has requested on multiple occasions that personnel files be accessible to the director and this worker. They cannot be stored at the district office where this worker does not have access to review them. Iowa code requires that the center maintain personnel information.

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.