04/01/2025

Cathy Wagner
2214 W 1st ST
Davenport, IA 52802

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 04/01/2025. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7 **Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 110.8(1) **Facility Requirements**

441 IAC 110.8(1)"i" Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported.
Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home's hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.
All signs shall include:

1. The telephone number for reporting complaints, and
2. The Internet address of the department of public health (www.iowasmokefreeair.gov)

441 IAC 110.8(1)"n" Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.
4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet

waste.
5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(1)“ q” The provider shall have written policy and procedures for responding to health-related emergencies

441 IAC 110.8(2) **Use of Outdoor Space**

441 IAC 110.8(2) “a” A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(4) Children’s Files. An individual file for each child shall be maintained and updated annually or when the provider becomes aware of changes. The file shall contain:

a. Identifying information including, at a minimum, the child’s name, birth date, parent’s name, address, telephone number, special needs of the child, and the parent’s work address and telephone number.
b. Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child’s regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
c. A signed medical consent from the parent authorizing emergency treatment.
d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
1. The date of the physical examination shall not be more than 12 months before the child’s first day of attendance at the child development home.
2. The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.
3. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.
4. The examination report or statement of health status shall be on file before the child’s first day of care
e. For children under the age of 6,a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
f. For each school-age child, on the first day of attendance, documentation of a physical examination that was completed at the time of school enrollment or since.
g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
h. For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises.
i. Documentation that is signed by the parent and names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
j. Written permission from the parent for the child to attend activities away from the child development home.**k.** Injury report forms documenting injuries requiring first aid or

medical care
l. If the child meets the definition of homelessness as defined by section 725(2) of the McKinney-Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

Findings:

441 IAC 110.8 Conditions in the home shall be safe, sanitary and free from hazards.
441 IAC 110.8(1)i. Smoking.
441 IAC 110.8(1)n. Pet records: Charlie and Apollo.
441 IAC 110.8(1)q. Health related emergency policy.
441 IAC 110.8(2)a. Outdoor space.
441 IAC 110.9(4) Child files.

Suggestions/Recommendations:

I encourage you to work with Child Care Resource and Referral for ongoing child care needs.

Audrie Aden
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
aaden@caeiowa.org

T: 563-940-9927
500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org

Corrective Action Required:

Cathy needs to clean/clear her kitchen to ensure it remains sanitary for food preparation. The children do not go into the kitchen currently - there is a gate restricting access, however, since food is prepared in the kitchen, a general thorough cleaning needs to occur.

Upon arrival, Cathy had an adult sitting on her front porch smoking a cigarette. Reminded Cathy that smoking is not allowed in the home, in vehicles used to transport children, or in the outside area during hours of operation. Upon arrival Cathy had two children in care. Cathy stated that she was not aware that smoking was not allowed outside during child care hours.

Cathy needs updated pet records for dogs Charlie and Apollo documented on required HHS pet form.

Cathy could not locate her health related emergency policy. We completed this policy during the visit.

Cathy's outdoor area needs to be cleaned, specifically the back porch leading to the children's outdoor play area in the side yard. There was garbage, cigarette butts, empty gas containers (removed during visit) and other miscellaneous items that the children pass by in order to get to the outdoor area. There was no gate on the steps that lead down to Cathy's back yard. The back yard is not considered safe for children at this time and therefore Cathy needs to ensure a gate or barrier is always at the top of those steps. Cathy placed a foldable rack that was on the porch across the steps and stated she would keep that there until she is able to get the gate in place.

Cathy needs to ensure all enrolled children have updated enrollment forms (signed and dated within the last year). Many had updated intakes, however, the consents and emergency medical authorizations were not updated. Enrolled children also need updated physicals and immunization records.

Cathy has an adult who will be temporarily residing with her until her housing becomes available. Cathy called the CCA Unit during this visit and reported this change. CCA Unit will be emailing needed background check paperwork to Cathy for completion.

Cathy needs to send verification of the above items to Cathy by 5/19/2025. Items need to be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

Addendums:

- Addendum1: On 5/20/2025 an unannounced visit occurred at Cathy's child development home. Cathy's noncompliant items were due by 5/19/25 and nothing had yet been received.

  On 5/20/25, Cathy was present along with two child care children. We discussed the noncompliant items from her visit that occurred on 4/1/2025. Cathy reported that she no longer has her dog Apollo as he was rehomed to someone else. This worker attempted to call the individual she rehomed Apollo to, however, they were not accepting calls. A text was sent, but no response has yet been received. Cathy had an updated pet record for Charlie, however, it was still not on the required HHS pet exam form. Remaining noncompliant items included cleaning/clearing the kitchen and a barrier or gate for the back deck area. Cathy's kitchen is much improved since the visit on 4/1/25. There was no observed food or trash within the kitchen. There was a table and chairs in the kitchen that was accessible. Cathy still does not have a gate on the deck leading to the backyard, however, she stated that she has never and still does not take the kids out the back door to get to the play area. Cathy reports that she always takes them out the front door. Cathy is working on building a gate for the back yard and will send a picture of it when completed. Until then, Cathy will continue her practice of taking kids out the front door to get into the outdoor play area. Cathy is still working on updating child files - these will be reviewed again at next year's compliance visit.

  Cathy needs to send updated pet form for Charlie and picture of the installed gate to Kathy by 6/9/2025.

This Addendum is approved by supervisor on 5/28/2025 4:00:49 PM

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or kathy.huinker@hhs.iowa.gov if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).