Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA School Age Care at Poyner Elem **Enrollment:** 37 **License ID No. (Reapplications)** 46285

Street: 1138 Central Ave **City:** Evansdale Iowa **Zip** 50707 **County:** Black Hawk

Mailing Address: 669 S Hackett Rd, Waterloo, IA, 50701

Director's Name: Brandon Bennett & Bekah Stevens **Phone Number:** 319-233-3531

On-Site Supervisor(s): Francis Lane **E-Mail:** bstevens@blackhawkymca.org

Date(s) of Visit: 12-07-2022

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-03-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2022 to 01-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 12-20-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/07/22 I made an off-year licensing visit to YMCA School Age Care at Poyner Elementary in Evansdale. I met with Francis Lane, the on-site supervisor. Ms. Lane is in school earning a degree in psychology. Brandon Bennett and Bekah Stevens are the co-directors. Mr. Bennett is the Director of Youth Development, SAC. Ms. Stevens is the director of the ELC program. Mr. Bennett started with the YMCA on 10/05/22. He has previous experience in childcare, including as an assistant director, in Minnesota. He has not finished his education yet but has completed four years of classes in early childhood studies and secondary education. Mr. Bennett is primarily in charge of the school age programs and Ms. Stevens primarily oversees the early learning center. Ms. Stevens has been employed with the YMCA since September 2020. She has a BA in Social Work and Spanish. Their offices are in the YMCA facility in Waterloo. There are two staff members with the children in the morning and two staff members in the afternoon.

The program is in Poyner Elementary. They primarily operate out of the cafeteria area, but also utilize the school gym. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:45-6:00 pm. The program serves children who are in kindergarten through sixth grade. There are currently 37 children enrolled.

The cafeteria and gym are open spaces that allow for free play and organized activities. Natural lighting is available in the cafeteria and artificial lighting is used in the gym. The centers observed include art, library, blocks/Legos, games, table toys, and magnets. Centers are stored in a closet located in the cafeteria.

I visited the program during the afternoon session. The program was in ratio. The number of children at the program at any one time is changing constantly because of children arriving and leaving.

The children primarily use two bathrooms located outside the cafeteria. The girl's bathroom has four toilets. The boy's bathroom has two toilets and two urinals. There is a birdbath sink located outside of the bathrooms. Handwashing procedures were posted.

Staff members have a cell phone. Emergency numbers are on the first-aid backpack; however, you must post emergency numbers, including poison control, with the program's address and phone number. Emergency fire and tornado procedures and evacuation diagrams were posted by some of the main program doors and outdoor exits in the cafeteria. The evacuation diagram must be posted in the cafeteria near the double doors that lead to the school. This was cited in last year's report also. The evacuation diagrams must be placed near both exits in the gym that lead to the school hallway. This was cited in last year's report also and must be corrected. A daily schedule was posted.

I reviewed documentation of monthly fire and tornado drills for this school year. There was no documentation of a fire or tornado drill in October or November 2022. Fire and tornado drills must be practiced every month and be documented. The program did not have records for the 2021-2022 school year. You must keep records for two years to be reviewed during licensing visits.

I reviewed documentation of monthly playground inspections for the 2022-2023 school year. The program did not have

inspections for the 2021-2022 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits.

Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school program that serves only school-aged children and located in a public-school building. Outlets were protected. The fire marshal inspection occurred on 06/03/20.

The YMCA offers an afternoon snack. A snack menu was posted. Disposable products are used so dishwashing is not necessary. The program is not part of the Child and Adult Care Food Program (CACFP) but is following the guidelines. Snacks are provided by the YMCA/NE Iowa Food Bank as part of the At-Risk Program. They are delivered to the program and were stored according to the NHSPS guidelines. The CACFP At-Risk Program serves five components to the children. The program does not serve breakfast, but a table is cleaned and sanitized so children could eat breakfast if they bring it. There is a refrigerator on site and a thermometer was present. The children can eat breakfast at school once they are released from the program.

The program uses Alpet D2 Surface Sanitizing Wipes to sanitize the food tables. This product has a ten second dwell time. They are not currently cleaning the food tables with soap and water prior to sanitizing them. This must always occur.

The parent information is located on a bulletin board inside the entrance the cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

The program uses the elementary school's playground. There are three areas. Woodchips are used for surface cushioning under the climbing equipment. There are climbing walls, slides, bars, rings, rocking toys, steppingstones and a see saw. There are also grassy areas and a basketball court with hoops. Shade is available.

There is a gym available when the children cannot go outside.

Staff members were observed to have terrific interaction with the children. They sat with the children and played games. They moved around the space while the children were eating snack to provide supervision and maintain positive conversation. They used positive redirection when necessary. They were patient with children who were not listening. The children enjoyed their time in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Taylor Callahan, the assistant, states they interact with the children a lot. She states they give the children a variety of activities while they are present.

The program provides a good routine for the children and the children appeared to enjoy their time.

The program is here for the community no matter what. They are here to serve the communities with any childcare needs they may have.

The program meets a need in the community to provide care for children before and after school. They are safe on the school site and do not have to transition to a new location.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. There was no documentation of a fire or tornado drill in October or November 2022. Fire and tornado drills must be practiced every month and be documented. The program did not have records for the 2021-2022 school year. You must keep records for two years to be reviewed during licensing visits. Emergency fire and tornado procedures and evacuation diagrams were posted by some of the main program doors and outdoor exits in the cafeteria. The evacuation diagram must be posted in the cafeteria near the double doors that lead to the school. This was cited in last year's report also. The evacuation diagrams must be placed near both exits in the gym that lead to the school hallway. This was cited in last year's report also and must be corrected.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space

provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
They are not currently cleaning the food tables with soap and water prior to sanitizing them. This must always occur.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
The program did not have inspections for the 2021-2022 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits.

109.11(5): Telephone: Working non-pay phone with posting adjacent for emergency numbers for police, fire, and poison control center. Center street address and phone included in posting.List of emergency numbers for children kept near phone.
Emergency numbers are on the first-aid backpack; however, you must post emergency numbers, including poison control, with the program's address and phone number.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Brandon Bennett as a co-director and Francis Lane as the new on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.